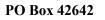
LEVEL 3 CONTRACTOR LICENSING APPLICATION

FIRE PROTECTION BUREAU EDUCATION, ENFORCEMENT, AND ANALYTICS SECTION





Olympia WA 98504-2642 (360) 596-3946 FAX: (360) 596-3934 E-Mail: firesprinkler@wsp.wa.gov



Please read instructions carefully. Incomplete or missing information may delay processing and/or result in rejection.

To apply for licensing as a Level 3 Fire Protection Sprinkler System Contractor, you will need to:

- 1) Be properly licensed with the Washington State Department of Labor and Industries (L&I) as either a General Contractor or as a Fire Protection System Specialty Contractor. This will provide you with your *Complete Business Name* and is how you will be licensed with this office and recognized within the State of Washington as a contracting company.
- 2) Have in your employ at least one individual who either currently carries or is qualified to apply for a Level 3 Certificate of Competency. Include a certification application, transfer, or reinstatement for each employee you are certifying under your license and mark them as such on the fee submittal form. This employee is conditional for licensing as a fire protection sprinkler system contracting company.
- 3) Secure and attach a third party licensing bond in the amount of \$10,000.00 with this office. This bond is separate and unique from any bonding that may already exist.
 - a. In lieu of this bond, you may choose a deposit/savings account in the amount of \$10,000.00 in our name. The bond is conditional for licensing as a fire protection sprinkler system contracting company.
- 4) DO NOT SUBMIT any fees with this application. You will be billed once the application has been approved.

There is an initial application fee of \$100.00 and an annual licensing fee pro-rated from \$1,500.00. This pro-ration is based upon the month of your initial licensing, and does not include certifying your employee(s), which is dependent upon the nature of their certification (application, transfer, or reinstatement).

- 5) Please complete all sections of this application. Use "NOT APPLICABLE," "DOES NOT APPLY," "NO CHANGE," or other similar marks as appropriate. Please print legibly or complete electronically.
- 6) Return all portions of this document marked "MUST RETURN."
- 7) Submit the <u>completed</u> application and any required documentation on your certified employee(s) as noted on your licensing fee submittal form to the **Fire Protection Bureau Education**, **Enforcement**, and **Analytics Section** through one (1) of the following methods:

<u>USPS</u>
PO Box 42642

Po Box 42642

Olympia, WA 98504-2642

<u>Fax</u>

firesprinkler@wsp.wa.gov

(360) 596-3934

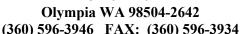
8) Applications take approximately 15 days to process and issue.

3000-420-262 (R 4/21) DO NOT RETURN

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E-Mail: firesprinkler@wsp.wa.gov

It is a violation of state law to bid for or offer to execute a contract for any aspect of work on a fire protection sprinkler system without first being properly licensed with this office.

Some things to be aware of as a FIRE PROTECTION SPRINKLER SYSTEM CONTRACTOR:

- Fire Protection Sprinkler System Contractors are not issued a certification stamp. Only the Certificate of Competency Holder (Levels 1, 2, 3, and U) you employ are approved to secure a certification stamp.
- Level 3 licensing is contingent upon employing at least one (1) Level 3 Certificate of Competency Holder at all times. However, you can employ any level of certification, including the two specialized levels of U and ITT.
- Should a Level 3 Fire Protection Sprinkler System Contractor lose their only Level 3 Certificate of Competency Holder, the contractor has six months or the next renewal cycle to get a replacement whichever comes last. The contractor must notify us of the loss of their certificate holder within thirty (30) days. Only the Certificate of Competency Holder, who cannot stamp work they were not somehow involved in, carries the seal as required by law.
 - If this happens, the sprinkler contractor is allowed to finish any active phase of work provided the properly licensed/certified staff necessary to perform the work, such as plumbers, fitters, and ITTs, are still in the contractor's employ.
- Any actions performed by employees under the contractor's license and any fines or penalties assessed for their actions are the contractor's responsibility.
- Levels 1, 2, and 3 are all encompassing progressive tiers of licensure. A Level 3 contractor is at the top of the tier structure and thereby legal to bid on and execute contracts for any and all work on any and all portions of any and all types of fire protection sprinkler systems, including any dedicated underground fire service main.
- The Level 3 licensing scope is the entire sprinkler system, including the dedicated underground fire service main that starts at the valve closest to any approved water source, where water first becomes non-flowing, which if shut off shuts off only the fire protection sprinkler system. Please reference the chart below for more details on work allowed by the individual licensing levels. All contracted sprinkler system work is under the purview of RCW 18.160.
- This is an annual program based upon the calendar year. Everything issued expires December 31 of the year of issue.

	Single family, single story homes Purview of NFPA 13 – D				Multi-family, 4 > stories in height Purview of NFPA 13 – R				Commercial – Full Protection Purview of NFPA 13				tion		
State Licensing Levels	Design	Installation	Inspection and Testing	Repair and Maintenance	Underground Fire Service Mains	Design	Installation	Inspection and Testing	Repair and Maintenance	Underground Fire Service Mains	Design	Installation	Inspection and Testing	Repair and Maintenance	Underground Fire Service Mains
Level 1	X	X	X	X	X										
Level 2	X	X	X	X	X	X	X	X	X	X					
Level 3	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Level I&T*	Not Addressed By NFPA 25						X					X			
Level U	No	ot Addre	essed By	NFPA 2	24					X					X

^{*} Limited to inspection and testing of wet and dry pipe systems ONLY. Deluge, pumps, and chemical systems are restricted to the allencompassing licensing levels dependent upon the standard of the system – usually Level 3.

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INITIAL APPLICATION: LEVEL 3 CONTRACTOR LICENSING

This form is for first-time applicants for a Level 3 Fire Protection Sprinkler System Contractors License only. Please print clearly. It is the responsibility of the applicant to submit all supporting documentation. Failure to do so may delay processing.

Date of this application	on:							
I/We are properly lice	ensed as a co	ntractor with the	Department of La	bor and Industries as a:				
	General Cont	ractor	Fire Protection S	Specialty Contractor				
Washington State UB	I (Unified Bu	usiness Identifier)	Number:					
Washington State (Specialty) Contractor Number: (Issued by L&I)								
Complete Business Na	ame:							
Mailing Address:	Street Address o	DQ D						
		ог РО вох						
Contact Name:	City State ZIP Code							
Phone Number:		FAXN	umber:					
E-Mail Address:								
You have at least ONE	(1) full time	employee who is:						
Currently certifie	d as a Certific	cate of Competenc	y Holder for anothe	er contractor.*				
Name		Current	Employer	Certification Number	Level			
Applying for or oth	herwise quali	fied to become a C	Certificate of Compo	etency Holder.**				
Name		NICET Ce	rtification Type	Certification Number Leve				

- * MUST include a completed Certification Transfer Form for each such employee.
- ** **REQUIRES** a properly completed application or reinstatement for each such employee.



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CONTRACTOR LICENSING BACKGROUND

I/We are legally reg	<u>istered as a</u> :									
Sole Pro	oprietorship	Partnership	Corporation	on LLC	LLP					
	Principle Pa	rtners, Officers, a	and/or Managi	ng Employees						
Name	e	Position with	n Company	Years with Company	Phone Number					
	Other	Licenses Associa	ted with this C	omnany						
Contractor Number Other Licenses Associated with this Company Company Name Name of Owner/President Status										
How many years has	this company op	erated in its currer	nt structure?							
How many of those y				2?						
Is there another comp	•				-					
Parent Com	nany Namas									

Contractor N	Number:		UBI Numb	er:						
A may Duin aim la Dantin a	us Officeus and/s	w Managing Empl	overs Chaused a	on Consisted of one	Cuimin al Vi alatiana?					
	Any Principle Partners, Officers, and/or Managing Employees Charged or Convicted of any Criminal Violations? Yes (complete below - required) No (move to next question)									
Name			Company	Charge	Disposition					

<u>RCW 18.160.080</u> makes felony conviction a potential obstacle to licensing, with arson and fraud our primary concern. However, we accept and review any and all applications with such notations openly and free from bias, seeking only statutory compliance and public fire and life safety.



FIRE PROTECTION BUREAU EDUCATION, ENFORCEMENT, AND ANALYTICS SECTION WAS AN AUTOMOTOR OF THE PROPERTY PO Box 42642

Olympia WA 98504-2642

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AFFIDAVIT OF COMPLIANCE FOR LEVEL 3 LICENSING

Na	ame of Contra	ector:			
Revised	l Code of Washington	eant for licensing as a Level 3 (RCW) 18.160 and Washing liance to the Washington Sta	ton Administrative C	ode (WAC) 212-80, d	
1)	We have read, unders	stand, and will abide by RCV	V 18.160 and its admi	inistrative rule set, WA	AC 212-80.
2)	enacted standards and	siness as a fire sprinkler syst d codes to the best of our abi fely, competently, and legall	lity and employ peop		
3)		ccept that the Washington St fied employees available to t			
4)		ature of this Level 3 Contract employ to work beyond the			
5)	Enforcement, and An have filled this applic	ion herein provided to the Walytics Section in this application out completely, withhe can be summarily rejected.	ation and any suppor	ting documentation are	e accurate and true. We
6)	that may result from	e Washington State Patrol Fi providing the information in ederal, state, and/or local lev	cluded in this applica		
	Printed Name	of Fire Sprinkler System Contractor S	ignatory	Posit	ion with Company
	Signature of	Fire Sprinkler System Contractor Sig	natory	De	ate of Signature
Sub	scribed and sworn b	pefore me this the	day of		of the calendar
yeaı	•	in the city and county o		full month	
year	four digit year	_ in the city and county o		city, county	<u> </u> ·
		Signature of Notary Public		Date Sig	nature was Witnessed
			Printed name and	l contact information	on of the notary public

Seal of the Notary Public



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LEVEL 3 FIRE SPRINKLER SYSTEM CONTRACTOR'S BOND

This bond is required by RCW 18.160.090 for licensing as a Fire Protection Sprinkler System Contractor and must be submitted to the Fire Protection Bureau within 30 days of its effective date to remain valid.

Contractor Name:	
Doing Business As:	
Surety Company:	
Legal Surety from the State of:	Bond Number:
Surety Company MUST be authorized to transact sur	ety business within the State of Washington to enact this bond
	eirs, executors, administrators, successors, and assigns, jointly and FHOUSAND DOLLARS (\$10,000.00) lawful money of the United
	or's license from the Fire Protection Bureau of the Washington State continuous licensing bond in the penal sum of TEN THOUSAND cond must be conditioned as required by RCW 18.160.
system design, installation, inspection, testing, maintenance and/for any breach of said contract. Upon doing so, the obligations of	to all who have purchased through contract fire protection sprinkler for repair work and have obtained a judgment against the Contractor of the Contractor and Surety under this bond shall thereafter become be and effect per the conditions and terms of RCW 18.160 regarding the Contractor.
system contract may bring suit against this bond in the superior c which the court has jurisdiction over the Contractor. No person of	
(b) 45 days after the Surety gives notice of its intent to cancel the Bureau. The aggregate liability of the Surety of all claims, regard	and shall remain in full force until the earlier of (a) one tor license with the Washington State Patrol Fire Protection Bureau or bond to the Contractor and to the Director of the Fire Protection dless of the year in which the claim accrued, shall not exceed the rdless of the number of years this bond is in effect, or whether it is , shape, and/or form.
Cancelling this bond shall not be considered a method of avoiding	ng a valid judgment to any party with legal claim to this coverage.
IN WITNESS OF THIS CONTRACT, the Contractor and	Surety have affixed their hands and seals to this binding obligation.
Contractor's Name and Signature	Surety's Name and Signature

Date of Signature

Date of Signature

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ASSIGNED SAVINGS ACCOUNT

(WASHINGTON STATE BANKS ONLY)

This savings account is created for the sole purpose of fulfilling the bonding requirements of Revised Code of Washington (RCW) 18.160.090 for licensing as a Fire Protection Sprinkler System Contractor.

The undersigned depositor hereby assigns and transfers any and all titles and rights to the savings account created herein unto the Washington State Patrol, Fire Protection Bureau. This deposit shall be held in perpetuity by the bank referenced below who grants full power of control unto the Director of Fire Protection, also known as the Washington State Fire Marshal.

The Washington State Fire Marshal shall possess sole authority to demand, collect, and/or receive monies from this account, in whole or in part, at all times. Releasing monies from this account shall be accomplished within thirty (30) days of receiving a written notice from the Washington State Fire Marshal. There shall be no other conditions of release and no other authority can cause release of any funds contained within this savings account.

ASSIGNED SAVINGS	ACCOUNT INFORMATION	
Name of Bank:		
Bank Address:		
(complete)		
Name of Business/Fire Sprinkler Contractor:		
Depositor:	Account Number:	
Amount Deposited Into Account:	<u>CANNOT BE LESS</u> than	a \$10,000.00
Signature of Depositor:	Date of Deposit:	
The undersigned hereby accepts the above-referenced d		
and agrees to note these tunes until in	structed otherwise by the State Fire Mar	snai.
Name of Rank Officer	Title of Officer:	
Name of Bank Officer:	Title of Officer:	
Name of Bank Officer: Signature of Officer:	Title of Officer: Date of Signature:	
Signature of Officer:		
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the	Date of Signature: N OF BANK OFFICER day of	of the calendar
Signature of Officer: NOTARIZATION	Date of Signature:	of the calendar
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the day of month	Date of Signature: N OF BANK OFFICER day of	of the calendar
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the day of month year in the city and county of	Date of Signature: N OF BANK OFFICER day of full month	of the calendar
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the day of month year in the city and county of	Date of Signature: N OF BANK OFFICER day of full month city, county	of the calendar
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the year in the city and county of	Date of Signature: N OF BANK OFFICER day of full month city, county	e of Notary Action
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the year in the city and county of	Date of Signature: NOF BANK OFFICER day of full month city, county	e of Notary Action
Signature of Officer: NOTARIZATION Subscribed and sworn before me this the year in the city and county of	Date of Signature: NOF BANK OFFICER day of full month city, county	e of Notary Action

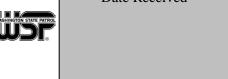
THIS DEPOSIT MUST REMAIN IN PLACE FOR NOT LESS THAN ONE (1) LICENSING YEAR AFTER THE FINAL EXPIRATION OF THE LICENSE WITH THIS OFFICE



FIRE PROTECTION BUREAU EDUCATION, ENFORCEMENT, AND ANALYTICS SECTION

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FEE SUBMITTAL: INITIAL LICENSING AND CERTIFICATION

Name of Contractor:									
Certificate of Competency Holder (Employee) Details:									
Initial Applications	Transfer Applications	Reinstatement Applications							
Number Included:	Number Included:	Number Included:							
(Fees Vary)	(Fees Paid)	(Fees Not Pro-Rated)							
Name of Initial Applicant(s)	Name of Employee(s) to Transfer	Name of Person(s) to Reinstate							

- 1) Complete the top of this form and submit it with the application for your company and each certificate holder. Unless otherwise instructed, DO NOT include any fees with your initial submission.
- 2) Once the applications are approved, this form is returned to you with the amount due calculated by our office. This document is not valid unless signed by an employee of the Fire Protection Bureau.
- 3) Based upon the application's completion date and projected processing times, we try to offer two options for your initial month of licensing. Each quote is for the remainder of the year, as set by month, includes the fees for your employees noted above, and has a due date. Payments must be received by your chosen quote's due date to begin licensing for that month, and applications pending after the date noted in Quote 2 will be rejected.
- 4) Checks and money orders are written out to the Washington State Patrol Fire Protection Bureau (WSP FPB).
- A fee submittal form <u>MUST</u> be returned with your payment. Failure to do so or submitting a partial or incomplete payment will result in your payment being rejected.

FOR WSP USE ONLY								
<u>Quot</u>	e 1 (Target)	Quote 2 (No	Later Than)					
Mont	1:	Month:						
Licensing Fee	s:	Licensing Fees:						
Certification Fee	s:	# of COC's Certification Fees:						
Amount Du	e:	Amount Due:						
Due Dat	e:	Due Date:						
Printed Name of WS	P FPB Staff Member	Signature of WSP FPB Staff Member	Date of Signature					

The following Level 3 Licensing Pro-Ration Chart is ONLY provided for your information.

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
\$1,500	\$1,375	\$1,250	\$1,125	\$1,000	\$875	\$750	\$625	\$500	\$375	\$250	\$125

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