



CODING CORNER: STATE MOBILIZATION INCIDENTS

NFIRS Documentation of Wildland Fires

If a wildfire starts within your agency's jurisdiction, a full National Fire Incident Reporting System (NFIRS) report should be completed by your agency. If you are providing mutual aid resources for a wildland fire, including a Mobilization fire, your agency is responsible for completing a Basic Module only.

Per the United States Fire Administration's guidelines for NFIRS reporting, if your agency is providing mutual aid to another agency on a wildland fire and the fire crosses into your jurisdiction, a complete NFIRS report will need to be completed by your agency as this is no longer considered mutual aid.

Unprotected Lands

If your agency responds to a fire in unprotected lands, complete an entire NFIRS report, and select "5 – Other Aid Given" under the Mutual Aid section.

AUTHORITY HAVING JURISDICTION – DOCUMENTING THE INCIDENT

- Full Incident report, including all required modules
- Report all Civilian Fire Casualties (injuries or death), if they occur
- Fire Service Casualties (injuries or death) for your agency, if they occur
- Record Estimated Dollar Loss – this is required for all fires
- Narrative/Remarks – While not required, it is highly recommended and encouraged for you to use this area to record your narrative or other pertinent incident information/data. This is also a good place to list the FDID's of the agencies who aided you during the incident

AGENCY PROVIDING MUTUAL AID – DOCUMENTING THE INCIDENT

- Only the Basic module is required
- DO record the FDID and Incident # of the AHJ in the *Mutual Aid* section
- DO record your agency's Fire Service Casualties (injury or death), if they occur
- DO NOT record Civilian Fire Casualties – this is the responsibility of the AHJ
- DO NOT record Estimated Dollar Loss – this is the responsibility of the AHJ
- Apparatus/Personnel Module – while not required, it is highly recommended to complete this module, as it allows you to better document the resources you provided to help mitigate the incident

If you need assistance, or have questions contact the NFIRS administrator by email at NFIRS@wsp.wa.gov or by phone at 360-596-3924.