**POLICE TRAFFIC COLLISION REPORT**

**ORDER FORM**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| AGENCY NAME | |  | | | | | | | |
| CONTACT NAME | | |  | | | NUMBER | | (     ) | |
| SHIPPING ADDRESS | | | | |  | | | | |
|  | | | | Street Address | | | | | |
|  | |  | | | | | |  | |  |
|  | | City | | | | | | State | | ZIP Code |

Indicate UNIT by “Pad” or “Case.”

* 25 reports per Pad, for all three (3) parts.
* 28 pads per Case for Part A and B.
* 20 pads per Case for Supplemental form.
* 25 reports per Pad, Vehicle Collision Report forms (Civilian).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM #** | **FORM NUMBER** | **DESCRIPTION** | **QTY** | **UNIT (Pad/Case)** |
| *Example (1)* | *3000-345-159* | *PTCR Part A* | *1* | *Case* |
| *Example (2)* | *3000-345-160* | *PTCR Part B* | *1* | *Pad* |
| 1. | 3000-345-159 | **Part A** |  |  |
| 2. | 3000-345-160 | **Part B** |  |  |
| 3. | 3000-345-013 | **Supplemental** |  |  |
| 4. | 3000-345-161 | **Vehicle Collision Report Forms (Civilian)** |  |  |

**NOTE:** The *Police Traffic Collision Report Instruction Manual* is available on the Washington State Patrol Collision Records web page at:

<http://www.wsp.wa.gov/driver/collision-records/>

Please e-mail the form as an attachment to: [collisionrecords@wsp.wa.gov](mailto:collisionrecords@wsp.wa.gov)

Or, send your order form to the Washington State Patrol, Collision Records Section:

* Fax: (360) 570-2500
* Mail: Washington State Patrol

Collision Records Section

PO Box 47381

Olympia WA 98504-7381

For questions, call (360) 570-2355, Monday - Friday, 7 a.m. to 4 p.m., or

e-mail [collisionrecords@wsp.wa.gov](mailto:collisionrecords@wsp.wa.gov) .