

APPOINTMENTS ARE REQUIRED FOR ALL INSPECTIONS (No walk-ins please)

Please refer to the WSP web page www.wsp.wa.gov for further information, or call your local VIN Officer if you have any questions (contact information is available on the same web page.)

Why the Inspection and What Will be Inspected?

[RCW 46.12.560](#) authorizes the Washington State Patrol to inspect certain vehicles for titling purposes. These inspections serve to prevent the trafficking of stolen vehicles and stolen parts.

The Vehicle Identification Number (VIN) Officer will inspect all major component parts used to construct your vehicle. Documentation must be presented at the time of the inspection to show legal ownership of the vehicle and parts used. Also, your vehicle must comply with all of the equipment requirements of [WAC Title 204](#) and [RCW 46.37](#) to pass inspection and for a VIN to be assigned.

What is a Glider Kit?

According to [WAC 308-56A-450](#), a glider kit consists of new cab, chassis, front axle, fenders, and air-hose equipment designed for assembly with existing truck or truck-tractor's rear axle, and power train.

What Parts are Required for My Vehicle to Pass Inspection?

According to [RCW 46.80.010](#), major components parts required for titling your vehicle include:

(a) engines and short blocks; (b) frame; (c) transmission and/or transfer case; (d) cab; (e) door; (f) front or rear differential; (g) front or rear clip; (h) quarter panel; (i) truck bed or box; (j) seat; (k) hood; (l) bumper; (m) fender; and (n) airbag.

Please note your vehicle will not pass inspection if any major component parts are damaged or missing. If originally installed in your car, airbags must be included and must be in working order.

What Documents Are Required for a Complete Inspection?

Documents presented at time of inspection must be original (*meaning: Being the first form or occurrence.*) **Faxes or copies will not be accepted.**

- Washington State Patrol Inspection Request form completed by the licensing agent. (*The WSP will not be able to conduct an inspection without this **fully completed** form*)
- Valid Picture Identification
- Weight Slip from a certified scale for the completed vehicle.
- The original Manufacturer's Statement of Origin (MSO) or Manufacturer's Certificate of Origin (MCO) for the glider kit.
- Certificates of Title or Receipts for Major Component Parts. All receipts must be made out to you, the vehicle owner, your immediate family member, or the licensed shop that built your vehicle.

Major component parts purchased from a third party require a notarized bill of sale from the original purchaser to you and the original parts receipts—or, in the case of a licensed business, a letterhead statement of transfer to you and the original parts receipts.

Parts purchased from a **licensed business** must be presented with an original sales receipt. The receipt must show the name and address of the business, a description of the parts sold, the date of sale, and the purchase price.

Parts purchased from a **licensed vehicle wrecker** must be presented with an original sales receipt to include the wrecking yard name and address, a description of the parts sold, the date of sale, the amount of sale, and the stock number and/or VIN of the vehicle the parts came from.

Parts from a **private party** must be presented with a signed and released title to the vehicle the parts came off of, or a notarized bill of sale. The notarized bill of sale/gift/trade must include the name, address, phone number of the seller and purchaser, a description of the parts sold, vehicle information the parts came off of (to include year, make, model, VIN), the date of sale, and the purchase price.

Parts purchased from the **Internet or electronically** will only be accepted for new, aftermarket components. The Internet or electronic receipt must be accompanied by the original packing slip/shipping invoice. You must print out a copy of the receipt to present to the VIN Officer at the time of inspection. The printed receipt must include the business name, address, phone number, date of purchase, description of part, purchase price, and tax paid.

What if I Purchased a Completed Glider Kit?

You will need to present a notarized bill of sale/gift/trade from the person you purchased the completed glider kit from along with all of their original documentation as required above.

What If I Am Unable to Provide an Acceptable Release of Interest or Proof of Ownership?

If you are unable to provide an acceptable release of interest or proof of ownership for the vehicle or major component parts as described above, [RCW 46.12.560 \(3\)](#) requires an inspection for ownership-in-doubt as described in [RCW 46.12.680](#) and [WAC 308-56A-210](#). Ownership-in-doubt means applying for a three-year registration without title; after three years, a Washington title can be requested.

Equipment Checklist – Glider Kit

_____ Brakes	49 CFR 571.105-106 and 116; RCW 46.37.340, 351, 360, 365 WAC 204-10-032
_____ Brake Hoses	49 CFR 571.106; RCW 46.37.519
_____ Brake Fluids	49 CFR 571.119; RCW 46.37.519, 365
_____ Pneumatic Tires	49 CFR 571.109; RCW 46.37.519, 420
_____ Windshield/Defroster/Washing System	49 CFR 571.103, 104; RCW 46.37.410, 519; WAC 204.10.024, 022
_____ Defroster System if Installed	49 CFR 571.103; RCW 46.37.410; WAC 204-10-022
_____ Seat Belt Assemblies	49 CFR 571.209; RCW 46.37.510
_____ Door and Door Latches	49 CFR 571.206; RCW 46.37.517; WAC 204-10-022
_____ Parking/Emergency Brake	49 CFR 571.114; RCW 46.37.340, 351
_____ Fenders/Splash Apron	RCW 46.37.500; WAC 204-10-022
_____ Headlights	49 CFR 571.108; RCW 46.37.040, 030; WAC 204-21-040
_____ Tail Lamps	49 CFR 571.108; RCW 46.37.050; WAC 204.21.030
_____ License Plates	RCW 46.16A.200(5)(a), 46.37.050(3)
_____ Rear Reflectors	49 CFR 571.108; RCW 46.37.060, 100, 110
_____ Stop Lamp	49 CFR 571.108; RCW 46.37.070, 46.37.200
_____ Turn Signals	49 CFR 571.108; RCW 46.37.070, 46.37.200; WAC 204.21.060
_____ Clearance/Side Marker Lamps/Reflectors	49 CFR 571.108; RCW 46.37.090, 100, 110-120; WAC 204.21.050
_____ Hood and Hood Latch	49 CFR 571.113; RCW 46.37.517; WAC 204-10-022
_____ Frame	WAC 204.10.022
_____ Instrumentation	49 CFR 571.101; WAC 204.10.028
_____ Accelerator Control System	49 CFR 571.124; RCW 46.37.519
_____ Mirror/Back Up Alerts	49 CFR 571.111; RCW 46.37.400; WAC 204.10.030
_____ Horn	49 CFR 571.125; RCW 46.37.380
_____ Fuel System	49 CFR 571.301-302; RCW 46.37.519, 465
_____ Steering	RCW 46.37.375; WAC 204.10.034
_____ Suspension	RCW 46.37.375, 369; WAC 204.10.036,
_____ Bumpers	RCW 46.37.519, 513, 517, 518; WAC 204.10.022
_____ Exhaust	RCW 46.37.390; WAC 204.10.038

