

Olympia WA 98504-2600 (360) 596-3945 FAX: (360) 596-3936



FIRE OFFICER II

5.2	HUMAN RESOURCE MAI	NAGEMENT				on Shee A. (Ind	
Candio	late:		Da	ate:			
Birth I	TANDARD: 5.2.1 (FPA 1021, 2014 Edition	Last 4 digits of SS	S#:				
NFPA	1021, 2014 Edition	unacceptable perfo that member and/or next level of super		es or the	cies and issue is r	procedur eferred to	res, so the
proble COND	ms, to increase team work, an artions: Given actual or simu	nd to counsel memb lated member perf	oers. formance scenario and ap	pplicable	human	resource	
-	*		<u> </u>	-	n, perse	JIII CI	
No.		TASK STEPS			TEST		TEST
				Pass	Fail	Pass	Fail
1.	Adequately describe the natu	are of the problem	to the member				
2.	Clearly explain the level of p	performance expect	ted from the member				
3.	Develop appropriate action(s) to correct unacce	eptable performance				
4.	Explain the corrective action	to the member					
5.		ith appropriate hun	nan resource policies,				
6.	Complete a written report to	document the prob	olem and action taken				
7.	_	ovements in memb	er and/or unit				
8.	Refer issue to next level of s	upervision (if requ	ired)				
			RETEST EVALUATOR:	1			
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	ite
	Re-Test Evaluator		Re-Test Cand	lidate	<u> </u>	Da	

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5.2	HUMAN RESOURCE MAN	NAGEMENT		E		on Sheet neet: B	
Candio	late:		Da	ite:			
Birth I	Date:		Last 4 digits of SS	S#:			
	DARD: 5.2.1 1021, 2014 Edition	unacceptable perfo	tion to maximize team performance, given human reso	urce poli	cies and	procedur	
proble	DRMANCE OUTCOME: The cams, to increase team work, an	d to counsel memb	pers.				lve
proced	ITIONS: Given actual or simu lures. A person will act as a s encil, and/or computer will be	ubordinate membe	er. Job description, perso				er,
No.		TASK STEPS	,	FIRST	TEST	RET	TEST
NO.		TASK STEPS		Pass	Fail	Pass	Fail
1.	Adequately describe the natu	ire of the problem	to the team member				
2.	Explain the level of performa	ance expected from	n the team member				
3.	Develop appropriate action t	o correct unaccept	able performance				
4.	Explain the corrective action	oer					
5.	Take action that complies wi or guidelines	plain the corrective action to the team member ke action that complies with human resources policies, procedures guidelines					
6.	Complete a written report to	document the prob	olem and action taken				
7.	Action taken addresses impreperformance	ovements in memb	per and/or unit				
8.	Refer issue to next level of s	upervision (if requ	ired)				
RETES	ST OVED BY:		RETEST EVALUATOR:				
Evalu	ator/Candidate Comments:						
							_
F	Evaluator (Print & Sign)	Date	Candidat	e		Da	ite
	Re-Test Evaluator		Re-Test Cand	lidate	 -	Da	ıte



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5.2	HUMAN RESOURCE MA	NAGEMENT		E	valuatio	n Sheet	: 5.2.2			
Candio	date:		Da	te:						
Birth I	Date:	Last 4 digits of SS#:								
NFPA	DARD: 5.2.2 1021, 2014 Edition	personnel records is evaluated accu policies and proc		o each n	nember' human r	s perfori esource	mance			
	DRMANCE OUTCOME: The capers and communicate orally a		ole to evaluate the Job per	Tormanc	e or ass	ignea				
suboro	ITIONS: Given actual or simulation of simulation of the description of									
No.	Ţ.	TASK STEPS		FIRST	TEST	RET	TEST			
110.		TASK STETS		Pass	Fail	Pass	Fail			
1.	Gather all available perform	nance information p	prior to evaluating							
2.	Evaluate each member's per available information	rformance accurate	ly according to							
3.	Communicate the performan	nce appraisal rating	assessments in writing							
4.	Communicate the performation concise, understandable materials	nner								
5.	Conduct a performance eval description while maintaining									
6.	Positive and negative document	nentation utilized to	o support evaluation							
7.	Develop a written performa performance	nce improvement p	lan to enhance member							
8.	Process performance reports resource policies and process		h applicable human							
RETES	ST OVED B Y:		RETEST EVALUATOR:							
	ator/Candidate Comments:		DIADUATUR.							
I	Evaluator (Print & Sign)	Date	Candidate	2		Da	ıte			
	Re-Test Evaluator		Re-Test Cand	idate		Da				



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FIRE OFFICER II

5.2	HUMAN RESOURCE MA	NAGEMENT		E	valuatio	n Sheet	: 5.2.3			
Candio	date:		Da	te:						
Birth I	Date:	Last 4 digits of SS#:								
PERFO depart	DARD: 5.2.3 1021, 2014 Edition DRMANCE OUTCOME: The cament member and communic	organization, give individual acquire eligible for the ex andidate shall be ab ate orally and in wr	iting.	romotio lge, skill on. al develo	n, so that ls, and a	at the bilities t	o be			
COND	ITIONS: Given actual or simu	llated personnel rec	ords and the requiremen	1		1				
No.	TASK STEPS Gather all available information				TEST Fail	RET Pass	EST Fail			
1.	Gather all available informa				ran	1 455	ran			
2.		aluate the member's current knowledge, skills, and abilities curately according to available information								
3.	Create a professional development plan that includes the knowledge, skills, and abilities so that the member can meet the position description									
4.	Communicate the plan to the understandable manner	ommunicate the plan to the member in a clear, concise,								
5.	Conduct the member meeting									
6.	Ensure development plan is human resource policies and		applicable department							
7.	Plan includes timelines, mile shadowing guidelines	estones, establishes	mentoring and job							
RETE			RETEST							
	OVED BY: ator/Candidate Comments:		EVALUATOR:							
I	Evaluator (Print & Sign)	Date	Candidate	e		Date				
	Re-Test Evaluator		Re-Test Candidate			 Date				

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5.3 Candi		ERNMENT REL			valuatio	n Sheet	: 5.3.1			
	rth Date: TANDARD: 5.3.1 FPA 1021, 2014 Edition ERFORMANCE OUTCOME: The car stablishing external agency relation ommunicate orally and in writing. ONDITIONS: Given the specifics of the specific problem information 1. Gather all available information information 2. Identify the specific problem information 3. Develop a proposed solution 4. Communicate the need for esting a clear, concise, understand in the proposed solutions 5. Describe the benefits to the organizations 6. Produce a document free of stable policies, procedures, mission	Date: Last 4 digits of SS#:								
		allied organization	the benefits to the organizons, given a specific probles for establishing external.	lem or is	ssue in t	he comn	nunity,			
establi	ishing external agency relation unicate orally and in writing.	ndidate shall be al aships to resolve p	ole to explain the benefits roblems or issues, relate i	nterpers	onally,	and				
COND	OITIONS: Given the specifics of	of an actual or sim	ulated problem or issue in			ı				
No.	TASK: allied of so that clearly clearly and in writing. TASK S Gather all available information priorissue Identify the specific problem or issue information Develop a proposed solution to the p Communicate the need for establishing in a clear, concise, understandable m Describe the benefits to the organizations Produce a document free of spelling/ Ensure proposed solution is in accord policies, procedures, mission, and go Describe the costs and benefits of the result of the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and describe the costs and benefits of the costs and described the costs and descr	TASK STEPS		FIRST Pass	TEST Fail	RETEST Pass Fail				
1.		er all available information prior to evaluating the problem or ify the specific problem or issue accurately according to avail mation lop a proposed solution to the problem or issue in writing			ran	1 435	ran			
2.		or issue accurate	ly according to available							
3.	Develop a proposed solution	TASK STEPS Tall available information prior to evaluating the problem by the specific problem or issue accurately according to action op a proposed solution to the problem or issue in writing aunicate the need for establishing external agency related are, concise, understandable manner be the benefits to the organization of cooperating with exactions the a document free of spelling/grammatical errors are proposed solution is in accordance with applicable destances, procedures, mission, and goals be the costs and benefits of the proposed program RETEST								
4.			al agency relationships							
5.		organization of co	operating with allied							
6.	Produce a document free of	spelling/grammati	cal errors							
7.			n applicable department							
8.	Describe the costs and benef	its of the proposed	d program							
			RETEST EVALUATOR:							
Evalu	ator/Candidate Comments:									
I	Evaluator (Print & Sign)	Date	Candidate	9		Date				
	Re-Test Evaluator	Date	Re-Test Cand	idate		Da	te			



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5.4	ADM	INISTRATION			E	valuatio	on Sheet	: 5.4.1
Candi	date:			Da	te:			
Birth 1	Date:			Last 4 digits of SS	#:			
	DARD: A 1021,	5.4.1 2014 Edition		policy or procedure, givicy or procedure identifi				
writin	ıg, and	solve problems.		le to develop a policy or em and a policy or proce	•			
		or computer as necessar	~ .	em and a poncy of proce	dure in	need of	change,	paper,
No.			TASK STEPS		FIRST		RET	
					Pass	Fail	Pass	Fail
1.	Ident	ify the problem correct	ly					
2.	Estab	olish the need for policy	ge					
3.	Deve	lop a proposed solution	to accomplish the	needed changes				
4.		municate the needed ch of a policy or procedur	ons in writing in the					
5.	Utiliz	ze an effective format for						
6.		uce a written policy or ping/grammatical errors	ee of					
7.	Desc		of proposed policy	or procedure change (if				
RETE APPR	ST OVED I	By:		RETEST EVALUATOR:				
Evalu	ıator/C	Candidate Comments:						
]	Evalua	tor (Print & Sign)	Date	Candidate	2)		Da	te
	Re-	Test Evaluator	Date	Re-Test Cand	idate		Da	te



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5.4	ADMINISTRATION			E	valuatio	on Sheet	: 5.4.2		
Candi	late:		Da	ate:					
Birth I	Date:		Last 4 digits of SS	S#:					
		T					-		
	DARD: 5.4.2	_	n project or divisional buning its preparation, so						
NFPA	1021, 2014 Edition	<u> </u>	e determined and justification		ai, opci	ating, an	ıu		
	ORMANCE OUTCOME: The c		le to allocate finances, r	elate inte	rperson	ally, and	l to		
	unicate orally and in writing		• • •	•					
	ITIONS: Given schedules an ts for supplies and equipmen								
_	nent, apparatus maintenance	•		ans to ex	aisung i	aciiiies,	new		
	, ., ., ., ., ., ., ., ., ., ., ., ., .,	1	., , .	FIRST	TEST	RET	EST		
No.	TASK STEPS Pass Fair Develop a project or divisional written budget request Prepare the project or divisional written budget request in a proper						Fail		
1.	Develop a project or division								
2.	Prepare the project or divis format (include specification	_							
3.	Justify the need for the bud vs. benefit	get request with sup	porting data and cost						
4.	Suggest a source of revenue	e to support request							
5.		Prepare a written request that is clear, concise, understandable, and free of spelling/grammatical errors							
6.	Follow the department's po	olicies, procedures, o	r guidelines						
RETES	ST OVED BY:		RETEST EVALUATOR:						
Evalu	ator/Candidate Comments	:							
I	Evaluator (Print & Sign)	Date	Candidat	te		Da	te		
	Re-Test Evaluator	Date	Re-Test Cand	lidate		Da	te		



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5.4	ADMINISTRATION			E	valuatio	on Sheet	t: 5.4.3
Candi	STANDARD: 5.4.3 NFPA 1021, 2014 Edition PERFORMANCE OUTCOME: The camethods, and communicate orally and CONDITIONS: Given established specifications. No. 1. Determine the funds available 2. Create bid specifications bas 3. Evaluate the certified bid product of the purchase contract 4. Score the bid proposals 5. Award the purchase contract 6. Prepare a written description		D	ate:			
Birth 1			Last 4 digits of S	S#:			
		awarding bids, g competitive bidd	the process of purchasing iven established specificing so that the needs of deral, state/provincial, and	ations, in the organ	order to	o ensure are met	within
metho	ds, and communicate orally a	and in writing.	-	-			luative
	-	pecifications, the ca	andidate shall describe, i	n writing	, the pro	ocess of	
-	8	TASK STEPS		FIRST	TEST	RET	EST
NO.		TASK STEPS		Pass	Fail	Pass	Fail
1.	Determine the funds availab	ole and source of fu	inds				
2.	Create bid specifications ba	sed on the evaluation	on process.				
3.	Evaluate the certified bid pr	oposals					
4.	Score the bid proposals						
5.	Award the purchase contract	t		1			
6.		ward the purchase contract repare a written description that is clear, concise, understandable and free of spelling/grammatical errors					
7.	Effectively communicate in	formation					
			RETEST EVALUATOR:				
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candida	te .		Da	ıte
	Zvandator (1 1 mt & 51gn)	Date	Candida			Da	
	Re-Test Evaluator	Date	Re-Test Can	didate	<u> </u>	Da	ite

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5.4	ADMINISTRATION			E	valuatio	on Sheet	t: 5.4.4	
Candi	date:		<u> </u>	Date:				
Birth :	Date:		Last 4 digits of S	SS#:				
	DARD: 5.4.4 A 1021, 2014 Edition	_	news release, given an		topic, so	that the	;	
	ORMANCE OUTCOME: The c n writing.	andidate shall be ab	le to write a news relea	se and co	mmunic	ate verb	ally	
CONI	DITIONS: Given an actual or s	imulated event or to	ppic scenario.					
No.		TASK STEPS		FIRST			EST	
				Pass	Fail	Pass	Fail	
1.	Gather all applicable inform	nation						
2.	Prepare a written news relea	ase according to pol	icy and procedures					
3.	Utilize proper format							
4.	Produce a written documen	t free of spelling/gra	ammatical errors					
5.	Effectively communicate in	Effectively communicate information verbally and in writing						
6.	Follow applicable policies a	and procedures						
RETE APPR	ST OVED BY:		RETEST EVALUATOR:					
Evalı	uator/Candidate Comments:	:						
]	Evaluator (Print & Sign)	Date	Candida	nte		Da	ite	
	Re-Test Evaluator	Date	Re-Test Can	didate		Da	ıte	

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FIRE OFFICER II

5.4	ADMINISTRATION			E	valuatio	on Sheet	t: 5.4.5
Candio	Candidate: Standard: 5.4.5 NFPA 1021, 2014 Edition Performance Outcome: The carconditions: Given actual or simulatereds, variances, or other related to No. 1. Correctly access and interpret 2. Create a clear and concise we 3. Use appropriate form or form 4. Include supporting statistical interpretations 5. Produce a written document 6. Directly answer the specific Retest Approved By: Evaluator/Candidate Comments:		Da	ate:			
Birth I			Last 4 digits of SS	S#:			
		fire department r	record(s) and a specific re		-		
						•	
		_	ent record(s) and a specif	fic reque	st for de	etails suc	ch as
	Date: Date: Dard: Da		FIRST TEST			TEST	
	Correctly access and interpr	et data from given	sources	Pass	Fail	Pass	Fail
		-	•	<u> </u>			
	Include supporting statistica						
5.		pretations are a written document free of spelling/grammatical errors					
6.	Directly answer the specific	request for inform	nation				
					·	·	
Evalu	ator/Candidate Comments:						
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	ite
	Re-Test Evaluator	Date	Re-Test Cand	lidate		Da	ıte

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FIRE OFFICER II

5.4	ADMINISTRATION			\mathbf{E}	valuatio	on Sheet	t: 5.4.6
Candid	andidate: irth Date: STANDARD: 5.4.6 NFPA 1021, 2014 Edition PERFORMANCE OUTCOME: The communicate orally and in writing CONDITIONS: Given actual or sime No. 1. Establish valid reason for the communicate orally and in writing 2. Establish a means for open involved in the process 3. Establish a means for memion of the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 1. Establish valid reason for the communicate orally and in writing No. 2. Establish a means for open involved in the process 3. Establish a means for memion of the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 1. Establish valid reason for the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 1. Establish valid reason for the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 1. Establish valid reason for the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 2. Establish a means for open involved in the process 3. Establish a means for memion of the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 2. Establish a means for open involved in the process 3. Establish a means for memion of the communicate orally and in writing PERFORMANCE OUTCOME: The communicate orally and in writing No. 3. Establish a means for open involved in the process 4. Identify potential obstacles 5. Produce a written document 6. Follow applicable policies and PERFORMANCE OUTCOME: The communicate orally and in writing PERFORMANCE OUTCOME: T		Da	ate:			
Birth I			Last 4 digits of SS	S#:			
NFPA	1021, 2014 Edition	an agency's char implemented in a	a plan to accomplish change of policy and procedua positive manner.	ires, so t	hat effec	ctive cha	ange is
		andidate shall be al	ble to develop a plan for	organiza	tional cl	nange ar	nd to
COND	ITIONS: Given actual or simu	ılated fire departm	ent change in policy or p	rocedure	es.		
No.	Establish valid reason for the change Establish a means for open lines of communication to keep m involved in the process Establish a means for member's ideas to be considered			FIRST Pass	TEST Fail	RET Pass	TEST Fail
1.	Establish valid reason for th	e change		1 0000		2 0000	
2.		lines of communication	ation to keep members				
3.	Establish a means for memb	per's ideas to be co	nsidered				
4.	Identify potential obstacles	potential obstacles to change and identify possible solutions					
5.	Produce a written document	written document free of spelling/grammatical errors					
6.	Follow applicable policies a	and procedures					
			RETEST EVALUATOR:	•			
Evalu	ator/Candidate Comments:						
E	Evaluator (Print & Sign)	Date	Candidat	e		Da	nte
	Re-Test Evaluator		Re-Test Cand			Da	

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FIRE OFFICER II

5.5	INSPECTION AND INVI	\mathbf{E}	Evaluation Sheet: 5.5.1				
Candio	date:		Da	te:			
Birth I	Date:		Last 4 digits of SS	#:			
NFPA	DARD: 5.5.1 A 1021, 2014 Edition	given a fire scene sketches, to deter action is taken.	e the point of origin and , photographs, diagrams mine if arson is suspecte	, pertine d so tha	nt data a t law en	and /or forceme	nt
	DRMANCE OUTCOME: The ledge using deductive skills.		le to communicate verba	lly and	in writir	ng and to	apply
	ITIONS: Given an actual or		photographs, diagrams,	pertiner	nt data, a	and/or	
No.		TASK STEPS			TEST		TEST
	TT.'11 11 C' '1		1.1	Pass	Fail	Pass	Fail
1.		Utilize all sources of incident information available Apply fire investigation knowledge using deductive reasoning skills to					
2.	determine point of origin						
3.	Apply fire investigation kr determine preliminary cau	ctive reasoning skills to					
4.	Determine if there is cause investigative techniques	ng appropriate					
5.	Communicate findings acc						
6.	Document the procedure a in a manner that is readabl spelling/grammatical error	e, accurate, and free					
RETES		5	RETEST				
APPR	OVED BY:		EVALUATOR:				
Evalu	ator/Candidate Comments	S:					
I	Evaluator (Print & Sign)	Date	Candidate	e		Da	ite
	Pa-Tost Evaluator		Pa-Tast Cand	idata	 -	Do	ıta

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FIRE OFFICER II

5.6 EMERGENCY SERVICE DELIVERY				Evaluation Sheet: 5.6.1 Skill Sheet: A (Haz-Mat Incident)						
Candid	ate:		D:	ate:						
Birth D	Date:		Last 4 digits of SS#:							
							uiring pproved are approved serve in			
STANDARD: 5.6.1 NFPA 1021, 2014 Edition		TASK: Produce operational plans, given an emergency incident requiring multi-unit operations, the current edition of NFPA 1600 and AHJ–approved safety procedures, so that required resources and their assignments are obtained and plans carried out in compliance with NFPA 1600 and approved safety procedures resulting in the mitigation of the incident.								
commi	DRMANCE OUTCOME: The cand unicate verbally, to supervise and and staff and unit supervision po	d account for assigne sitions within the Inc	d personnel under emerge ident Management Systen	ncy condi			e in			
COND	ITIONS: Given an actual or simu	llated hazardous mate	erials incident.	_		ı				
No.		TASK STEPS		FIRST TEST						
1.	Implement an incident management system applicable to the incident's			Pass	Fail	Pass	Fail			
2.	Develop an incident action plan that accounts for the incident priorities and establishes strategic objectives									
3.	Identify resource requirements for successful control of the incident									
4.	Communicate incident assignments in a clear, concise, and understandable manner									
5.	Address necessary safety precautions and implement a personnel accountability system									
6.	Supervise assigned personnel under emergency conditions in a safe and efficient manner									
7.	Account for assigned personne emergency conditions	l and their activities	while operating under			nd AHJ-approved ignments are 1600 and approved int. ystem, to ins, and to serve in EST RETEST Fail Pass Fail Date				
			RETEST EVALUATOR:							
Evalua	ator/Candidate Comments:									
I	Evaluator (Print & Sign)	Date	Candidat	e		Da	te			
No. TASK STE Implement an incident management system complexity and management needs Develop an incident action plan that accouestablishes strategic objectives Identify resource requirements for successful. Communicate incident assignments in a clemanner Address necessary safety precautions and in accountability system Supervise assigned personnel under emergenticient manner Account for assigned personnel and their and emergency conditions RETEST APPROVED BY: Evaluator/Candidate Comments:			Re-Test Cand	idate Date			te			

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5.0	EMERGENCY SERVICE I	JELIVEKY				on Sneet B (Emer			
Candidate:		Date:							
Birth 1	Date:		Last 4 digits of SS	S#:					
	DARD: 5.6.1 A 1021, 2014 Edition	TASK: Produce operational plans, given an emergency incident requiring multi-unit operations, the current edition of NFPA 1600 and AHJ–approved safety procedures, so that required resources and their assignments are obtained and plans carried out in compliance with NFPA 1600 and approved safety procedures resulting in the mitigation of the incident.							
	ORMANCE OUTCOME: The ca	ndidate shall be abl	le to implement an incid	dent mana	agemen	•			
during Mana	nunicate verbally, and to supergraph and to supergraph and to superment System. OTTIONS: Given an actual or single-	serve in command s	staff and unit supervision	on positio	ns withi	in the Inc			
No.		TASK STEPS		Pass	Fail	RET Pass	Fail		
1.	Implement an incident management system applicable to the incident's complexity and management needs								
2.	Develop an incident action plan that accounts for the incident priorities and establishes strategic objectives								
3.	Identify resource requirements for successful control of the incident								
4.	Communicate incident assignments in a clear, concise, and understandable manner								
5.	Address necessary safety pre accountability system								
6.	Supervise assigned personnel under emergency conditions in a safe and efficient manner								
7.	Account for assigned personnel and their activities while operating under emergency conditions								
RETE	~ _		RETEST	•					
APPR	OVED BY:		EVALUATOR:						
Evalu	nator/Candidate Comments:								
			~ ~						
I	Evaluator (Print & Sign)	Date	Candidat	te		Da	te		
	Re-Test Evaluator	Date	Re-Test Cand	didate		Da	te		



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FIRE OFFICER II

5.6	6 EMERGENCY SERVICE DELIVERY				Evaluation Sheet: 5.6.2 (Emergency)				
Candidate:				Date:					
Birth l	Date:		Last 4 digits of	SS#:					
NFPA	DARD: 5.6.2 1021, 2014 Edition	incident and post that all required of the approved form	incident analysis policeritical elements are idense are completed and p	cies, proceentified and processed.	nalysis, given multi-unit ocedures, and forms, so d and communicated and sed. post-incident analysis, tures, and forms. RST TEST RETEST ISS Fail Pass Fail Date				
	ORMANCE OUTCOME: The reports, communicate orally,		ble to develop and con	duct a post	t-incide	nt analys	sis,		
	OITIONS: Given multi-unit in		dent analysis policies,	procedures	s, and fo	orms.			
No.		TASK STEPS		FIRST TEST		RETEST			
					Fail	Pass	Fail		
1.	Gather information from th								
2.	Analyze policies, procedure	es, guidelines, and fe	orms						
3.	Identify critical elements of	f a post-incident ana	llysis						
4.	Complete approved forms								
5.	Communicate effectively u	sing both verbal and	l written methods						
6.	Follow applicable policies	and procedures							
RETE:	ST OVED BY:		RETEST EVALUATOR:	•					
Evalu	ator/Candidate Comments	•							
1	Evaluator (Print & Sign)	Date	Candid	ate		Da	ite		
	Re-Test Evaluator	Date	Re-Test Car	ndidate	 -	Da	ıte		

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FIRE OFFICER II

5.6	EMERGENCY SERVICE D	RGENCY SERVICE DELIVERY				Evaluation Sheet: 5.6.3 (Emergency)			
Candi	date:		E	ate:					
Birth 1	Date:		Last 4 digits of S	S#:					
	DARD: 5.6.3 A 1021, 2014 Edition	jurisdiction, so t	a written report, given in hat the major causes for ning areas within the ser	service d	emands	are iden	tified		
	ORMANCE OUTCOME: The caret response data correctly to ice			report, w	rite clea	rly, and	to		
CONE	DITIONS: Given incident report	ing data from the	jurisdiction.						
No.		TASK STEPS			TEST	RET			
		TASK STEES		Pass	Fail	Pass	Fail		
1.	Analyze data								
2.	Determine the major causes f area(s)	or service deman	ds within the planning						
3.	Prepare a written report outlindemands	ning the major ca	uses for service						
4.	Effectively present the report	to senior officer	(s)						
RETE APPR	ST OVED BY:		RETEST EVALUATOR:						
Evalu	nator/Candidate Comments:								
	Evaluator (Print & Sign)	Date	Candida	ite		Da	te		
	Re-Test Evaluator		Re-Test Can	didate		Da	ite		

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5.7	SAFETY	TY Evaluation Sheet: 5.								
Candidate:		Date:								
3irth 1	Date:	Last 4 digits of SS#:								
NFPA	DARD: 5.7.1 1021, 2014 Edition	given a case stud recommendation	TASK: Analyze a member's accident, injury, or health exposure history, given a case study, so that a report including action taken and recommendation made is prepared for a supervisor. Indidate shall be able to communicate in writing and to interpret accidents,							
	es, occupational illnesses, or d		ole to communicate in wi	ning and	ı to iiite	ipiet acc	nuents,			
COND	oitions: Given an actual or si	mulated case stud	y.							
No		T. ar. Carpa		FIRST TEST RETES						
No.		TASK STEPS			Fail	Pass	Fail			
1.	Analyze accident, injury, oc	cupational illness,	or death reports							
2.	Prepare a clear and concise to a supervisor	•								
3.	Include all contributing factoring information	de all contributing factors in the report based on case study nation								
4.	Identify unsafe work environ	nment and/or beha	vior							
5.		Document remedial actions taken in a manner that is readable, concise, and free of spelling/grammatical errors								
6.	Provide a supervisor with a further action to prevent reo		commendations for							
RETE		cedifence	RETEST							
APPR	OVED BY:		EVALUATOR:							
Evalu	ator/Candidate Comments:									
Evaluator (Print & Sign)		Date	Candidat	te -		Date				
	Re-Test Evaluator	Date	Re-Test Cand	lidate	 -	Da				