

APPOINTMENTS ARE REQUIRED FOR ALL INSPECTIONS (No walk-ins please)

Please refer to the WSP web page www.wsp.wa.gov for further information, or call your local VIN Officer if you have any questions (contact information is available on the same web page.)

Why the Inspection and What Will be Inspected?

[RCW 46.12.560](#) authorizes the Washington State Patrol to inspect certain vehicles for titling purposes. These inspections serve to prevent the trafficking of stolen vehicles and stolen parts.

The Vehicle Identification Number (VIN) Officer will inspect all major component parts used to construct your vehicle. Documentation must be presented at the time of the inspection to show legal ownership of the vehicle and parts used. Also, your vehicle must comply with all of the equipment requirements of [WAC Title 204](#) and [RCW 46.37](#) to pass inspection and for a VIN to be assigned.

What is a Motorcycle, Motor Driven Cycle, Moped and ORV?

[RCW 46.04.330](#): a motorcycle is a vehicle designed to travel on not more than three wheels...on which the driver: (1) rides on a seat or saddle and is designed to be steered with a handle bar, or (2) Rides on a seat in a partially or completely enclosed seating area that is equipped with safety belts and is designed to be steered with a steering wheel.

[RCW 46.04.332](#): a motor driven cycle is every motorcycle, including every motor scooter; with a motor that produces not to exceed *five brake horsepower*...does not include a moped, power wheelchair, a motorized foot scooter or an electric personal assistive mobility device.

[RCW 46.04.304](#): a moped means a motorized device designed to travel with not more than three wheels...and having an electric or liquid fuel motor with a cylinder displacement not exceeding fifty cubic centimeters which produces no more than *two gross brake horsepower*...that is capable of propelling the device at not more than thirty miles per hour on level ground.

[RCW 46.04.365](#): an Off-road vehicle or ORV means a non-street registered vehicle when used for recreational purposes on non-highway roads, trails, or a variety of other natural terrain. "Off-road vehicle" or "ORV" includes, but is not limited to, all-terrain vehicles, motorcycles, four-wheel drive vehicles, and dune buggies.

What Documents Are Required for a Complete Inspection?

Documents presented at time of inspection must be original (*meaning: Being the first form or occurrence.*) **Faxes or copies will not be accepted.**

- Washington State Patrol Inspection Request form completed by the licensing agent. (*The WSP will not be able to conduct an inspection without this **fully completed** form*)
- Valid Picture Identification
- Weight Slip from a certified scale for the completed vehicle.
- Manufacturer's Statement of Origin (MSO) or Manufacturer's Certificate of Origin (MCO)
- Certificates of Title or Receipts for Major Component Parts. All receipts must be made out to you, the vehicle owner, your immediate family member, or the licensed shop that built your vehicle.

Major component parts purchased from a third party require a notarized bill of sale from the original purchaser to you and the original parts receipts—or, in the case of a licensed business, a letterhead

statement of transfer to you and the original parts receipts.

Parts purchased from a **licensed business** must be presented with an original sales receipt. The receipt must show the name and address of the business, a description of the parts sold, the date of sale, and the purchase price.

Parts purchased from a **licensed vehicle wrecker** must be presented with an original sales receipt to include the wrecking yard name and address, a description of the parts sold, the date of sale, the amount of sale, and the stock number and/or VIN of the vehicle the parts came from.

Parts from a **private party** must be presented with a signed and released title to the vehicle the parts came off of, or a notarized bill of sale. The notarized bill of sale/gift/trade must include the name, address, phone number of the seller and purchaser, a description of the parts sold, vehicle information the parts came off of (to include year, make, model, VIN), the date of sale, and the purchase price.

Parts purchased from the **Internet or electronically** will only be accepted for new, aftermarket components. The Internet or electronic receipt must be accompanied by the original packing slip/shipping invoice. You must print out a copy of the receipt to present to the VIN Officer at the time of inspection. The printed receipt must include the business name, address, phone number, date of purchase, description of part, purchase price, and tax paid.

What If I Am Unable to Provide an Acceptable Release of Interest or Proof of Ownership?

If you are unable to provide an acceptable release of interest or proof of ownership for the vehicle or major component parts as described above, [RCW 46.12.560 \(3\)](#) requires an inspection for ownership-in-doubt as described in [RCW 46.12.680](#) and [WAC 308-56A-210](#). Ownership-in-doubt means applying for a three-year registration without title; after three years, a Washington title can be requested.

Do I Need an Inspection if I Bought a Custom Built Motorcycle (Chopper)?

Yes. Even though you purchased a completed custom bike from recognized dealer, it will most likely still be considered a “homemade vehicle” according to Washington laws. You will need to present a notarized bill of sale/gift/trade along with all of their original documentation as required above. To be road-legal, your bike will need to have the equipment listed on the following page.

Do I Need an Inspection for an Off-Road Motorcycle for On-Road Use?

Yes, however: the WSP does not inspect off-road motorcycles for on-road use. Only licensed motorcycle dealers or repair shops are authorized to provide this service. Please see [RCW 46.61.705](#) for further information. To be road-legal, your bike will need to have the equipment listed on the following page.

Do I Need an Inspection for an Wheeled All-Terrain Vehicle (WATV) for On-Road Use?

Yes, however: the WSP does not inspect WATV's for on-road use. Only licensed motorcycle dealers or repair shops are authorized to provide this service. Use the following form provided by DOL: [WATV Road-Use Declaration](#).

Equipment Checklist – Motorcycle (for road use)

_____ Brakes	49 CFR 571.105-106, 116; RCW 46.37.340, 351, 360, 365; WAC 204-10-032
_____ Windshield or Eye Protection	RCW 46.37.530
_____ Fender/Splash Apron	RCW 46.37.500; WAC 204-10-022
_____ Headlights	49 CFR 571.108; RCW 46.37.040, 030; WAC 204-21-040
_____ Tail Lamps	49 CFR 571.108; RCW 46.37.050; WAC 204-21-030
_____ License Plate with Lights	RCW 46.16A.200(5)(a), 46.37.050(3)
_____ Rear Reflectors	49 CFR 571.108; RCW 46.37.060, 525
_____ Stop Lamp	49 CFR 571.108; RCW 46.37.070, 200, 525
_____ Turn Signals	49 CFR 571.108; RCW 46.37.070, 200; WAC 204-21-060
_____ Frame	WAC 204-10-022
_____ Instrumentation	WAC 204-10-028
_____ 2 Mirrors	RCW 46.37.400, 539; WAC 204-10-030
_____ Muffler	RCW 46.37.390, 537, 539; WAC 204-10-038
_____ Horn	RCW 46.37.380, 539
_____ Pneumatic Tires	49 CFR 571.119, 120; RCW 46.37.420, 539
_____ Handle Bars and Control	49 CFR 571.123; RCW 46.61.611
_____ Foot Pegs (Operator and Passenger)	RCW 46.61.610-612
_____ Engine Gas/Electric (50CC or Greater)	RCW 46.04.304, 330, 332
_____ 2 - 3 Wheels	RCW 46.04.330