

APPOINTMENTS ARE REQUIRED FOR ALL INSPECTIONS (No walk-ins please)

Please refer to the WSP web page www.wsp.wa.gov for further information, or call your local VIN Officer if you have any questions (contact information is available on the same web page.)

Why the Inspection and What Will be Inspected?

[RCW 46.12.560](#) authorizes the Washington State Patrol to inspect certain vehicles for titling purposes. These inspections serve to prevent the trafficking of stolen vehicles and stolen parts.

The Vehicle Identification Number (VIN) Officer will inspect all major component parts used to construct your vehicle. Documentation must be presented at the time of the inspection to show legal ownership of the vehicle and parts used. Also, your vehicle must comply with all of the equipment requirements of [WAC Title 204](#) and [RCW 46.37](#) to pass inspection and for a VIN to be assigned.

What is an Assembled Vehicle?

According to [WAC 308-56A-455](#), an assembled vehicle is a vehicle that has been constructed using a cab, body, or frame from two or more vehicles and has the same appearance as a vehicle that was manufactured under a specific year, make, and model by a manufacturer but the original VIN no longer accurately describes the vehicle. Assembled vehicles do not include *glider kits, custom vehicles, street rods, salvage, or kit* vehicles.

How is the Model Year Determined?

The model year will be determined at the time of your inspection based on what the vehicle most closely resembles as directed by [WAC 308-56A-160](#).

What Parts are Required for My Vehicle to Pass Inspection?

According to [RCW 46.80.010](#), major components parts required for titling your vehicle include:

(a) engines and short blocks; (b) frame; (c) transmission and/or transfer case; (d) cab; (e) door; (f) front or rear differential; (g) front or rear clip; (h) quarter panel; (i) truck bed or box; (j) seat; (k) hood; (l) bumper; (m) fender; and (n) airbag.

Please note your vehicle will not pass inspection if any major component parts are damaged or missing. If originally installed in your car, airbags must be included and must be in working order.

What Documents Are Required for a Complete Inspection?

Documents presented at time of inspection must be original (*meaning: Being the first form or occurrence.*) **Faxes or copies will not be accepted.**

- [Washington State Patrol Inspection Request](#) form completed by the licensing agent. (*The WSP will not be able to conduct an inspection without this **fully completed** form*)
- [Valid Picture Identification](#)
- [Weight Slip](#) from a certified scale for the completed vehicle.
- [Certificates of Title or Receipts for Major Component Parts](#). All receipts must be made out to you, the vehicle owner, your immediate family member, or the licensed shop that built your vehicle.

Major component parts purchased from a third party require a notarized bill of sale from the original purchaser to you and the original parts receipts—or, in the case of a licensed business, a letterhead statement of transfer to you and the original parts receipts.

Parts purchased from a **licensed business** must be presented with an original sales receipt. The receipt must show the name and address of the business, a description of the parts sold, the date of sale, and the purchase price.

Parts purchased from a **licensed vehicle wrecker** must be presented with an original sales receipt to include the wrecking yard name and address, a description of the parts sold, the date of sale, the amount of sale, and the stock number and/or VIN of the vehicle the parts came from.

Parts from a **private party** must be presented with a signed and released title to the vehicle the parts came off of, or a notarized bill of sale. The notarized bill of sale/gift/trade must include the name, address, phone number of the seller and purchaser, a description of the parts sold, vehicle information the parts came off of (to include year, make, model, VIN), the date of sale, and the purchase price.

Parts purchased from the **Internet or electronically** will only be accepted for new, aftermarket components. The Internet or electronic receipt must be accompanied by the original packing slip/shipping invoice. You must print out a copy of the receipt to present to the VIN Officer at the time of inspection. The printed receipt must include the business name, address, phone number, date of purchase, description of part, purchase price, and tax paid.

What If I Am Unable to Provide an Acceptable Release of Interest or Proof of Ownership?

If you are unable to provide an acceptable release of interest or proof of ownership for the vehicle or major component parts as described above, [RCW 46.12.560 \(3\)](#) requires an inspection for ownership-in-doubt as described in [RCW 46.12.680](#) and [WAC 308-56A-210](#). Ownership-in-doubt means applying for a three-year registration without title; after three years, a Washington title can be requested.

Equipment Checklist – Passenger Vehicle (for road use)

According to [RCW 46.04.382](#) a “Passenger car” means every motor vehicle except motorcycles and motor-driven cycles, designed for carrying ten passengers or less and used for transportation of persons.

_____	Air Bags	49 CFR 571.208; RCW 46.37.640-660
_____	Brakes	49 CFR 571.105-106, 116; RCW 46.37.340, 351, 360, 365; WAC 204-10-032
_____	Bumpers	RCW 46.37.513, 517; WAC 204-10-022
_____	Windshield/Defroster/Washing System	49 CFR 571.103, 104; RCW 46.37.410; WAC 204.10.024, 022
_____	Defroster System (If enclosed)	49 CFR 571.103; RCW 46.37.410; WAC 204-10-022
_____	Door and Door Latches	49 CFR 571.206; RCW 46.37.517; WAC 204-10-022
_____	Emergency Brake	49 CFR 571.114; RCW 46.37.340, 351
_____	Fender/Splash Apron	RCW 46.37.500; WAC 204-10-022
_____	Headlights	49 CFR 571.108; RCW 46.37.040, 030; WAC 204-21-040
_____	Tail Lamps	49 CFR 571.108; RCW 46.37.050; WAC 204.21.030
_____	License Plates	RCW 46.16A.200(5)(a), 46.37.050(3)
_____	Rear Reflectors	49 CFR 571.108; RCW 46.37.060, 100, 110
_____	Stop Lamp	49 CFR 571.108; RCW 46.37.070, 46.37.200
_____	Turn Signals	49 CFR 571.108; RCW 46.37.070, 46.37.200; WAC 204.21.060
_____	Clearance/Side Marker Lamps/Reflectors	49 CFR 571.108; RCW 46.37.090, 100, 110-120; WAC 204.21.050
_____	Hood and Hood Latch	49 CFR 571.113; RCW 46.37.517; WAC 204-10-022
_____	Frame	WAC 204.10.022
_____	Windows/Openings	WAC 204.10.024
_____	Instrumentation	49 CFR 571.101; WAC 204.10.028
_____	Mirrors/Back up Lamps	49 CFR 571.111; RCW 46.37.400; WAC 204.10.030
_____	Steering	RCW 46.37.375; WAC 204.10.034
_____	Suspension	RCW 46.37.375, 369; WAC 204.10.036,
_____	Seat Belt Assemblies	49 CFR 571.209; RCW 46.37.510
_____	Exhaust	RCW 46.37.390; WAC 204.10.038