

## **Residential Sprinkler Fitter Certificate:**

**Work Performed:** Installation, repair and maintenance of water-based fire protection sprinkler systems.

**NFPA Standard:** NFPA 13-D and NFPA 13-R

**Application Required:** Yes

**Pre-requisite:** 4,000 hours of verifiable (residential only) verifiable trade related experience in the installation, repair, and maintenance of water-based fire protection sprinkler systems.

Achieve a passing score on an exam offered by the State Fire Marshal's Office (SFMO). There is no fee for the exam.

**Certificate Stamp Authorized:** No

**Application Process:** In order to apply for a Residential Sprinkler Fitter Certificate of Competency an individual will need to submit a completed Residential Sprinkler Fitter application for this level.

**Application Review:** Applications are reviewed to ensure that the person meets the qualifications to apply. If the applicant does not meet the qualifications, they will be notified in writing how to address the issue(s) or the application may be returned.

**Application:** This packet contains several documents that need to be completed and returned to the SFMO. Forms are available below.

**Fees:** **Initial and Renewal Certificate of Competency:**  
There is no fee for the issuance of this Certification.

**Rejected Applications:** Applications submitted with the following errors will be returned without the application being processed:

- Missing information
- Failing to sign the application or renewal form
- Required hours not verified
- No copy or illegible copy of photo identification

**Renewals:** Renewal notices are sent to all current certificate holders through their last known employer or if the employer is unknown to the individual biennially on even number years.

### **Timeline to process a Residential Sprinkler Fitter Certificate of Competency:**

- If a person has to take the Residential Sprinkler Fitter exam offered by the SFMO, between accepting the application, scheduling a test date and the candidate successfully passing the exam, this could add anywhere between two to four weeks before a license could be issued. This could be longer depending on applicant testing availability or special request for an evening or weekend exam.

### **New Applicants:**

Typically, a person who already qualifies for certification, an accurately completed application takes no more than five business days to process the certification. Applicants will be notified when corrections are required.

**Renewals:**

Accurately completed renewal applications received during the renewal period are immediately reviewed. Applicants will be notified when corrections are required. Typically, if corrections are not needed, it may take up to fifteen days to process a certificate for an individual. Those renewals submitted through the employer may take up to fifteen days to process the billing for license/certification fees. Due to the volume of renewals received this may take up to an additional fifteen business days.

**Forms:**

- Residential Fitter Application
- Journey Sprinkler Fitter Application
- Sprinkler Fitter Trainee Application

**Other Certificate of Competency Forms:**

- Change of Legal Name
- Change of Contact Data

**License and Certification List:**

- All Certified Residential Sprinkler Fitters
- All Certified Sprinkler Fitters – all levels

**Law and Rule Reference:**

- RCW 18.270 Fire Sprinkler Fitters
- RCW 18.160 Fire Sprinkler System Contractors
- WAC 212-80 Fire Protection Sprinkler System Contractors