



Washington State Patrol  
**REQUEST FOR PUBLIC RECORDS**

TRACKING NUMBER	DATE OF REQUEST
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**REQUESTED BY**

Name of Requestor:

Address:

City, State, ZIP: Phone No.:

Email Address

Your Relationship to Incident:

I prefer to receive these records in the following format:

- Electronic (CD/DVD/Scanned Documents)
- Paper Copy (Fifteen cents per page for requests that exceed 20 pages. There is no charge for requests under 20 pages. An invoice will be mailed once the records have been collected. The records will be mailed once full payment is received.)
- View by appointment (No charge for viewing records by appointment).

**RECORDS REQUESTED**

**INCIDENT INFORMATION**

DATE OF INCIDENT:	TIME OF INCIDENT:	LOCATION (INCLUDE COUNTY):	
PARTIES INVOLVED #1:	PARTIES INVOLVED #2:		
INVESTIGATING OFFICER:	BADGE NUMBER:	CASE NUMBER:	ALTERNATE CASE NUMBER:

RCW 42.56.070(9) prohibits the use of lists of individuals provided by the Washington State Patrol for commercial purposes.  Requested records may be redacted in accordance with Chapter 42.56 RCW or other statutes as applicable.	<b>OFFICE USE ONLY</b>

**FOR A COPY OF A POLICE TRAFFIC COLLISION REPORT, SEND A \$5 FEE AND A REQUEST TO:**

Washington State Patrol  
Collision Records Section  
PO Box 47382  
Olympia WA 98504-7382

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**REQUESTS FOR ADDITIONAL COLLISION, ARREST, OR TRAFFIC INCIDENT INFORMATION**

Please send your request to the office in the county where the incident occurred.

Pierce and Thurston Counties:

District Public Records Coordinator  
Washington State Patrol  
2502 112<sup>th</sup> Street E  
Tacoma WA 98445-5104  
(253) 536-6210 FAX (253) 536-4341

King County:

District Public Records Coordinator  
Washington State Patrol  
2803 156<sup>th</sup> Avenue SE  
Bellevue WA 98007-6599  
(425) 401-7714 FAX (425) 401-7843

Asotin, Benton, Columbia, Franklin, Garfield, Walla Walla, and Yakima Counties:

District Public Records Coordinator  
Washington State Patrol  
2715 Rudkin Road  
Union Gap WA 98903-1795  
(509) 575-2320 FAX (509) 249-6769

Adams, Ferry, Lincoln, Pend Orielle, Spokane, Stevens, and Whitman Counties:

District Public Records Coordinator  
Washington State Patrol  
PO Box 19130  
Spokane WA 99219-9130  
(509) 227-6609 FAX (509) 227-6618

Clark, Cowlitz, Lewis, Klickitat, and Skamania Counties:

District Public Records Coordinator  
Washington State Patrol  
11018 NE 51<sup>st</sup> Circle  
Vancouver WA 98682-6686  
(360) 449-7909 FAX (360) 449-7995

Chelan, Douglas, Grant, Kittitas, and Okanogan Counties:

District Public Records Coordinator  
Washington State Patrol  
2822 Euclid Avenue  
Wenatchee WA 98801-5916  
(509) 663-9721 FAX (509) 665-4007

Island, San Juan, Skagit, Snohomish, and Whatcom Counties:

District Public Records Coordinator  
Washington State Patrol  
2700 116<sup>th</sup> NE  
Marysville WA 98271-9425  
(360) 658-1345 FAX (360) 651-6362

Clallam, Grays Harbor, Jefferson, Kitsap, Mason, Pacific, and Wahkiakum Counties:

District Public Records Coordinator  
Washington State Patrol  
4811 Werner Road  
Bremerton WA 98312-3333  
(360) 478-4646 FAX (360) 405-6666

**FOR TRAINING RECORDS, SEND THIS FORM TO:**

Washington State Patrol Training Division  
631 W Dayton-Airport Road  
Shelton WA 98584-8945

**FOR RECORDS NOT INVOLVING A COLLISION, ARREST, OR TRAFFIC INCIDENT, PLEASE SEND THIS FORM TO:**

Washington State Patrol  
Public Records Officer  
PO Box 42631  
Olympia WA 98504-2611  
Phone - (360) 596-4137  
Fax - (360) 596-4153