



WASHINGTON STATE PATROL IDENTIFICATION SECTION  
 PO BOX 42633  
 OLYMPIA WA 98504-2633

SID _____
DATE _____ INITIALS _____

**REQUEST FOR EXPUNGEMENT/DELETION OF NON-CONVICTION RECORDS**

Persons qualified under RCW 10.97.060 desiring to have their record deleted must complete this form and mail to the Washington State Patrol, Identification and Criminal History Section, PO Box 42633, Olympia WA 98504-2633, or deliver personally to 3000 Pacific Avenue, Suite 202, Olympia.

**NOTE: Statute/rules and regulations are printed on the reverse side.**

I, \_\_\_\_\_, whose description, fingerprints, and  
 (print name)  
 duly witnessed signature appear below, do hereby request that, as provided in RCW 10.97.060, the following described record of arrest be deleted from the files of the Washington State Patrol Identification and Criminal History Section. I do further certify that I have no prior criminal record to that listed below.

NAME \_\_\_\_\_  
 (last) (first) (middle)

DATE OF BIRTH \_\_\_\_\_ SEX \_\_\_\_\_ RACE \_\_\_\_\_ SSN (optional) \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

AGENCY MAKING ARREST \_\_\_\_\_ DATE OF ARREST \_\_\_\_\_

OFFENSE CHARGED \_\_\_\_\_

COURT \_\_\_\_\_ COURT CASE NO. \_\_\_\_\_

DISPOSITION DATE \_\_\_\_\_

DISPOSITION \_\_\_\_\_

\_\_\_\_\_  
 Date Signature of Applicant

\_\_\_\_\_  
 Witnessed by (print name)

\_\_\_\_\_  
 Signature of Witness

\_\_\_\_\_  
 Address of Witness

Prints of right four fingers taken simultaneously. If unable to print, use left four fingers.

## STATUTE/RULES AND REGULATIONS

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**RCW 10.97.060 Deletion of certain information, conditions.** Criminal history record information which consists of nonconviction data only shall be subject to deletion from criminal justice agency files which are available and generally searched for the purpose of responding to inquiries concerning the criminal history of a named or otherwise identified individual when two years or longer have elapsed since the record became nonconviction data as a result of the entry of a disposition favorable to the defendant, or upon the passage of three years from the date of arrest or issuance of a citation or warrant for an offense for which a conviction was not obtained unless the defendant is a fugitive, or the case is under active prosecution according to a current certification made by the prosecuting attorney.

Such criminal history record information consisting of nonconviction data shall be deleted upon the request of the person who is the subject of the record: PROVIDED, HOWEVER, That the criminal justice agency maintaining the data may, at its option, refuse to make the deletion if:

- (1) The disposition was a deferred prosecution or similar diversion of the alleged offender;
- (2) The person who is the subject of the record has had a prior conviction for a felony or gross misdemeanor;
- (3) The individual who is the subject of the record has been arrested for or charged with another crime during the intervening period.

Nothing in this chapter is intended to restrict the authority of any court, through appropriate judicial proceedings, to order the modification or deletion of a record in a particular cause or concerning a particular individual or event. [1977 ex.s. c 314 § 6.]

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**WAC 446-16-025 Expungement of arrest records.** (1) A person desiring the destruction of his/her fingerprints and/or other identifying data, shall make his/her request therefor on a form furnished by the Washington State Patrol, Identification and Criminal History Section. The request shall be mailed to the Washington State Patrol, Identification and Criminal History Section, PO Box 42633, Olympia, Washington 98504-2633, or delivered personally to 3000 Pacific Avenue, Suite 202, Olympia.

(2) The request shall be completed, signed by the person whose record is sought to be expunged and his/her signature witnessed. It shall include the address of the applicant, the printed name and the address of the witness to the applicant's signature and such other information requested on the application as identifies the applicant and the offense for which the request of expungement is made.

(3) The request shall include reasonable proof that the person making the request for expungement is the same person whose fingerprints or other identifying data are sought to be expunged. Such proof shall include fingerprints of the applicant if requested by the section.

(4) The request shall include reasonable proof that the person making the request has no prior criminal record and that he/she has been found not guilty of the offense for which the fingerprints and/or other identifying data were taken or was finally released without a conviction for such offense having been obtained or has other lawful grounds for expungement. Such proof shall include the furnishing of all details pertaining to the finding of not guilty or release without conviction of such criminal charges. Where the finding or release is based on an order of a court, the applicant shall furnish a certified or xeroxed copy of the court order.