WASHINGTON FIRE SERVICES RESOURCE MOBILIZATION PLAN

DELEGATION OF AUTHORITY

To _____ _____
Incident Commander — Representing

From _____ _____
Agency Administrator — Representing

From _____ _____
Agency Administrator — Representing

From _____ _____
Agency Administrator — Representing

From _____ _____
Agency Administrator — Representing

As the Agency Administrator for the agencies having jurisdiction (AHJ) over the incident described below, you are hereby delegated the authority necessary to manage this incident. I/we understand that the AHJ still retains legal obligation for the incident, however the Incident Commander will have the operational control.

Incident Number: WA-WFS- _____ Incident Name: _____

NARRATIVE

The fire began on _____ at _____
Date — Time

☐ The cause has been determined as _____ and

was investigated by _____ of _____

☐ The cause has not been determined at this time.

The geographic location of the fire is: (Use Township, Range, Section; Drainage, Road, or common descriptive area names)

The fire is currently estimated to be _____ acres in size at the time of the delegation.

WEATHER

Current conditions are:

_____ degrees, _____ % humidity & winds are _____ miles per hour, coming from the _____

COMMAND STRUCTURE

The current command structure at this time is:

Incident Commander _____ _____
Name — Agency

Operations Section Chief _____ _____
Name — Agency

DELEGATION OF AUTHORITY

INCIDENT COMPLEXITY ANALYSIS (ICA)

An incident complexity analysis was completed when Mobilization was requested.

☐ This has been reviewed and is still current to operate with a Type 3 Incident Management Team.

☐ This has been reviewed and a new ICA has been completed as conditions have changed.

- ☐ The incident will continue to be managed as a Type 3 incident.
- ☐ The ICA shows the incident has grown from a Type 3 incident to a:
  - ☐ Type 2 Incident
  - ☐ Type 1 Incident
  - ☐ A Type _____ IMT has been ordered. The Type 3 IMT will continue to assume command from the local jurisdiction and prepare to turn over the incident on: _____

INCIDENT PRIORITIES

As the delegating authority, I/we have the following expectations:

- The priority for protection ranked in order is as follows:
  - Personal safety of firefighters and the public.
  - Developed property.
  - Natural resources.
- Require compliance with the "18 Watch Out Situations" and the "Ten Standard Firefighting Orders" by all incident personnel.
- All personnel are to receive, at a minimum, 2:1 work to rest ratio. A twelve-hour rest for all personnel is preferred. Be mindful of the local crews when implementing this directive. As the Incident Commander, you will document and approve the Crew Time Reports (CTR) for any deviation when the 2:1 work to rest ratio is not achieved or when a single shift exceeds 16 hours.
- Immediately notify the assigned agency representative when the health or safety of incident personnel has been compromised.
- Provide a written safety plan for the incident.
- Prepare a plan to gain control of the incident that takes into account fire behavior, weather conditions, fuel load, current resources and available resources.
- Cooperate with the local fire jurisdictions, law enforcement and emergency management in developing structural protection and evacuation plans as needed.
- Prepare a Structure Protection Plan that includes:
  - Overview of the Plan.
  - Cooperating agency contact names and numbers.
  - Consider law enforcement/EMD liaison integration with IMT.
  - Evacuation trigger points and procedures to be used.
- The evacuation process should be consistent with the WASPC Model Evacuation Policy.
- Prepare a back-up plan of control in the event that the initial control plan fails.
- Incident will support Initial Attack. If resources are needed on another incident, you will release them for initial attack in order to prevent other incidents from developing into large incidents.
- Resource requests need to be coordinated with the State Fire Marshal's Office representative.
- Cost containment is a major concern. Be mindful of this both on line and in base camp activities. Plan for and release resources at the earliest practical opportunity.
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DELEGATION OF AUTHORITY

AGENCY REPRESENTATIVES

Agencies providing representatives will be listed on the attached Agency Representatives List.

INCIDENT BUSINESS ADVISOR

On a Mobilization incident, the Office of State Fire Marshal will provide a representative to the incident to carry out this function.

INCIDENT MANAGEMENT

Establish unified command with the local fire protection district(s) requesting Mobilization and surrounding mutual aid agencies.

- Establish a safe efficient transition with current incident management organization and build upon their accomplishments.
- In the case where the fire becomes a joint jurisdiction fire, i.e., DNR, USFS & Mobe, and is going to be managed by a Type 1 or Type 2 IMT, an expanded dispatch will handle all resource orders for the incident except those that are needed for structure protection and come from the Washington Fire Service (WFS). WFS resources will be ordered directly through the Office of State Fire Marshal representative.
- Coordinate media communications through the IMT PIO and local PIOs at the incident.
- Complete an extended attack complexity analysis for the incident. Update the analysis as the situation changes. Consult with the assigned agency representative whenever the analysis suggests a change in the incident's complexity level.
- Develop strategies that seek to minimize the acreage burned consistent with providing for safe and effective operations.
- If the base camp is more than a 30 minute drive to the fire, the utilization of a smaller remote base camp should be reviewed.
- You have full authority and responsibility for incident management activities and all other activities associated with the incident under your command within the framework of the law.
- Your primary responsibility is to organize and direct your assigned resources towards safe, efficient, and cost effective suppression/mitigation of the incident.
- Ensure personnel have plenty of water and are aware of the symptoms of dehydration.
- Ensure meals and additional supplies of water and sports drinks are made available.
- Specific constraints, issues, opportunities or requirements, i.e., legal, political, local resources, landowners, environmentally sensitive areas, farming operations, other agencies, land use, etc. Include any infrastructure that needs particular attention, i.e., cell or radio towers.

SPECIFIC INCIDENT DIRECTION

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DELEGATION OF AUTHORITY

MOP-UP STANDARDS

- Outside perimeter/fire line in a minimum of _____ feet.
- Inside the perimeter around structures, a minimum of _____ feet.
- Additional mop-up standards:
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LOCAL JURISDICTION RESOURCES

- Encourage the requesting jurisdiction to provide a firefighter with local knowledge of roads, infrastructure and fire behavior to each Strike Team Leader (STL). This will reduce the amount of time it takes a strike team to get into place when roads or geographical landmarks are not provided on a map. Local jurisdiction personnel will be compensated for their time.
- If the local jurisdiction is staffing equipment that will be used on the incident, the equipment must be assigned a resource order number, be on the Incident Action Plan (IAP) and coordinate activities with the Operations Section.
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OTHER

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WASHINGTON FIRE SERVICES RESOURCE MOBILIZATION PLAN

DELEGATION OF AUTHORITY

This Delegation of Authority to the Incident Management Team becomes effective on:

_____ at _____

Date Time

Agency Administrator – Requesting Jurisdiction

Incident Title | Agency

Print Name | Signature

IMT Incident Commander

Incident Title | Agency

Print Name | Signature

Incident Title | Agency

Print Name | Signature

Incident Title | Agency

Print Name | Signature

Incident Title | Agency

Print Name | Signature

WASHINGTON FIRE SERVICES RESOURCE MOBILIZATION PLAN

DELEGATION OF AUTHORITY

This Delegation of Authority to the Incident Management Team ends effective on:

_____ at _____

Date Time

The incident is being returned to the local jurisdiction(s) from the IMT.

Agency Administrator – Requesting Jurisdiction

Incident Title | Agency

Print Name | Signature

IMT Incident Commander

Incident Title | Agency

Print Name | Signature

Incident Title | Agency

Print Name | Signature

Incident Title | Agency

Print Name | Signature

Incident Title | Agency

Print Name | Signature