

General Requirements Designed to Help Child Care Facilities Prepare for a State Fire Marshal Inspection



PREVENT FIRES
IT'S YOUR JOB!

Certificate of occupancy



1. Is the certificate issued by the local building official?
2. Is it the proper occupancy group? (i.e. group 'E' or group 'I-4'?)
3. Is the proper street address on the certificate?
4. In a mixed use occupancy is the specific suite or space identified on the Certificate of Occupancy?

Building Features

- Address is visible from the street?



Building Features

- Is the surrounding area around the building maintained free of fire hazards?



Building Features

- When in a mixed use/occupancy building, a 2 hour fire separation is required for a non-sprinklered building, or a 1 hour separation is required in a sprinklered building.



Building Features

- If caring for >5 and <100 children 2 ½ years of age or younger, and you wish to maintain a 'Group E' classification, each childcare room shall have an exit door directly to the exterior.



EXIT SIGNS

1. Clearly visible from any direction of approach.
2. Installed over exit discharge point.
3. Illuminated
4. Contrast in color/design to background where installed.



EGRESS ILLUMINATION

1. Egress travel routes have emergency illumination installed.
2. Emergency egress lighting units have emergency backup power source.



MEANS OF EGRESS

- DOORS

1. Readily openable from the egress side without use of a key, special knowledge or effort.
2. Door hardware to include; handles, pulls, latches, locks and other operating devices shall not require tight grasping, tight pinching, or twisting of the wrist to operate.



DOORS

1. Unlatching of any door leaf shall not require more than one operation.
2. Manually operated flush bolts or surface bolts are not permitted.



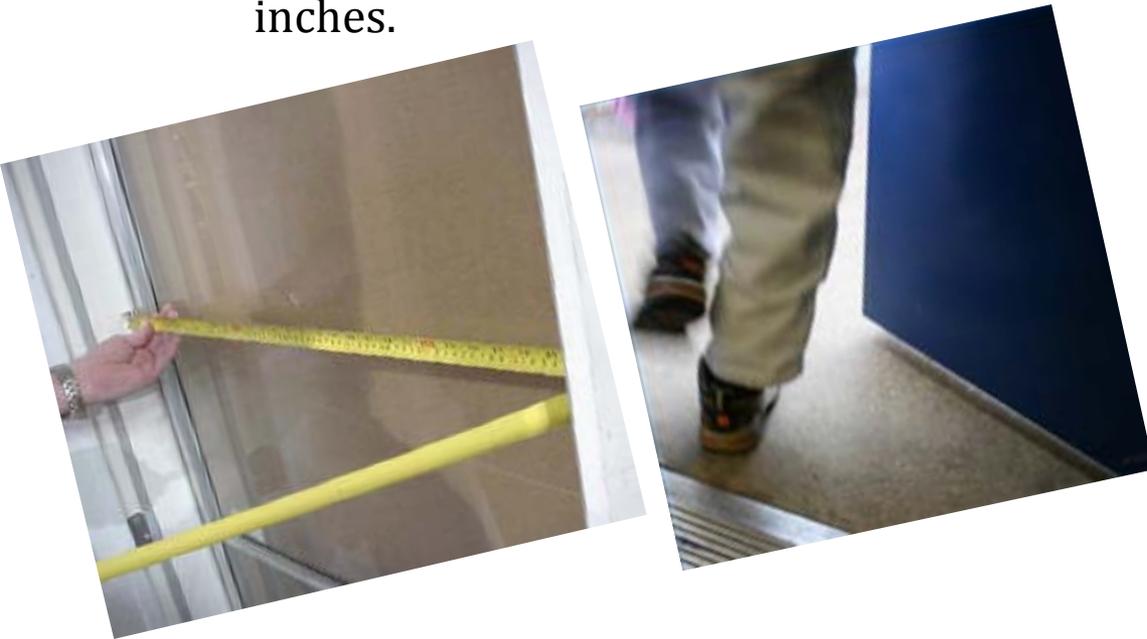
DOORS

1. Panic hardware shall be installed on exit doors where the occupant load is 50 and greater.
2. When the occupant load of a space exceeds 10, or the square footage exceeds 350 square feet, a second exit door is required from that area.



DOORS

1. Exit doorways are clear of any obstructions.
2. Egress doors shall be of the pivoted or side hinged swinging type.
3. Doors shall swing in the direction of egress travel serving a facility where the occupant load is 50 and greater.
4. Minimum egress door width is 32 inches.



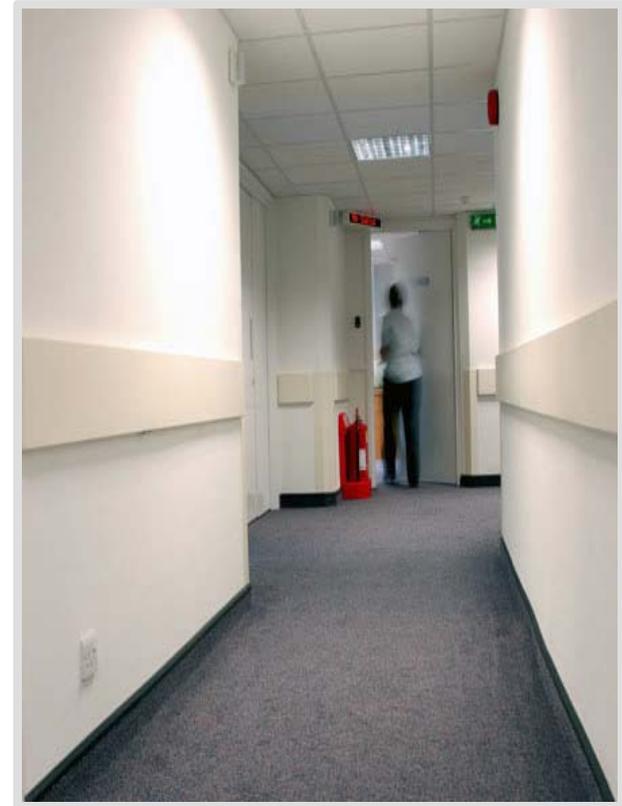
EXIT TRAVEL

1. Egress from a room or space shall NOT pass through adjoining or intervening rooms or areas.
2. An exit access shall not pass through a room that can be locked to prevent egress.
3. Egress shall not pass through kitchens, storage rooms, closets or spaces used for similar purposes.



EXIT TRAVEL

- Required width of corridors shall be unobstructed
 - Occupant load <50 is 36 inches.
 - Occupant load >50 is 44 inches.
 - Exit paths lead to a public way (i.e. sidewalk, parking lot).



SPRINKLER SYSTEM

1. Required when occupant load is greater than 50.
2. If installed, shall be monitored.
3. Annual inspection and testing required.
4. Annual report readily available for review by inspector.



FIRE ALARM SYSTEM

1. Required when occupant load is 50 or greater.
2. If installed it shall be monitored.
3. Annual inspection and testing required.
4. Annual report readily available for review by inspector.



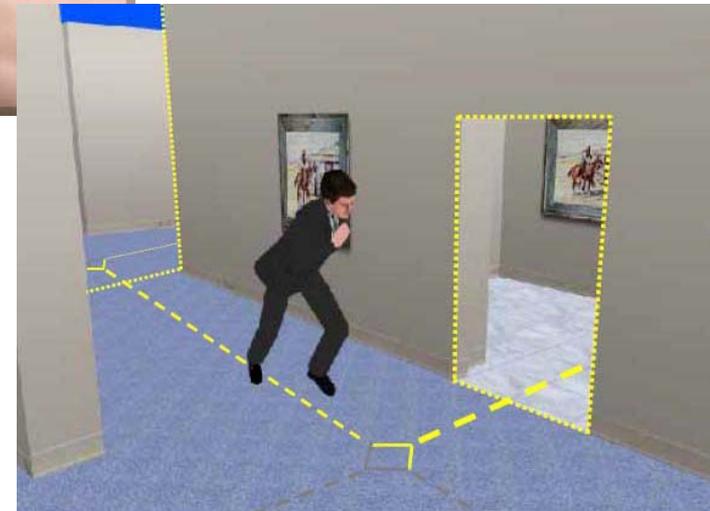
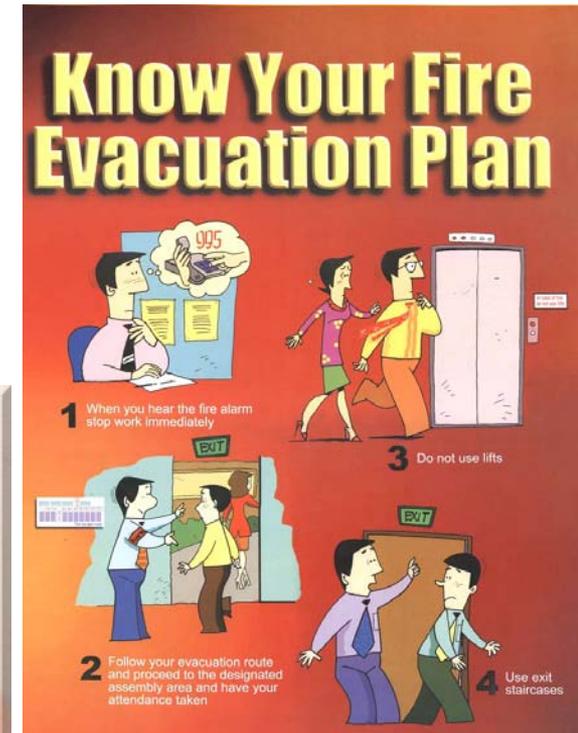
PORTABLE FIRE EXTINGUISHERS

1. Minimum size is 2A:10B:C.
2. Travel distance from any point in facility to an extinguisher is 75 feet.
3. One extinguisher per 6,000 square feet.
4. Placed in a conspicuous location.
5. Unobstructed and unobscured.
6. Installed in a cabinet or by hanging bracket.
7. Top of extinguisher not to exceed 5 feet from the floor.
8. Monthly checks completed/documentated by facility staff to ensure extinguisher is ready for use.
9. Annual inspection and testing required.



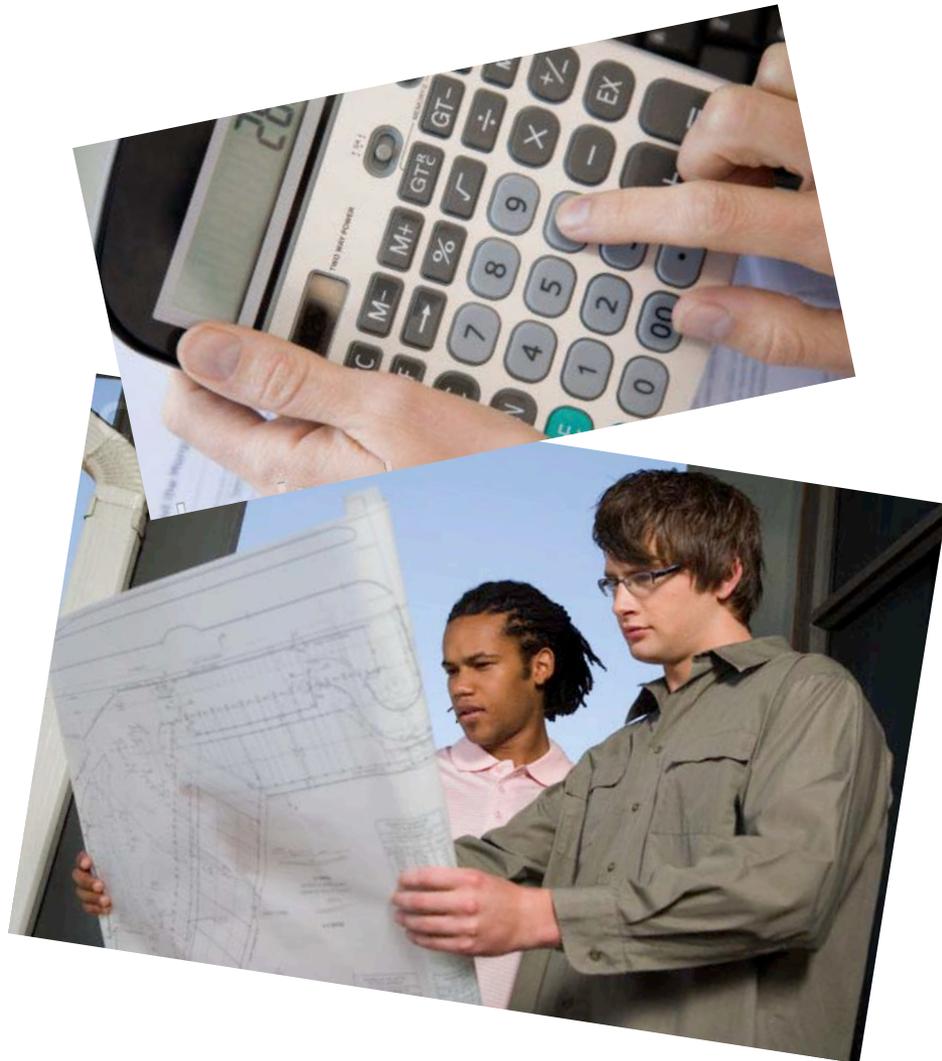
FIRE SAFETY

- Monthly fire drills conducted
- Monthly fire drills are documented
- If the facility has an automatic fire alarm system, the system shall be activated as part of the drill
- Fire escape routes posted at exit discharge
- Fire safety plan in place per State Amended Chapter 4 of the current International Fire Code
- Fire evacuation plan in place per State Amended Chapter 4 of the current International Fire Code



OCCUPANT LOAD

- Determined by taking the NET floor area and dividing it by 35.
- NET FLOOR AREA is defined as: The actual occupied area not including unoccupied accessory areas such as corridors, stairways, toilet rooms, mechanical rooms and closets.



GENERAL HOUSEKEEPING

- Non sprinklered building maximum storage height is 24 inches below the ceiling
- Sprinklered building maximum storage height is 18 inches below sprinkler heads
- No storage in electrical, mechanical, or boiler rooms
- Extension cords are not to be used in place of permanent wiring
- Penetrations to smoke/fire barriers sealed
- Artwork shall not exceed 20 percent of the corridor it is covering





PREVENT FIRES
IT'S YOUR JOB!

