

## FIRE PROTECTION POLICY BOARD

Regular Meeting

**May 28, 2008**

Lacey, WA

**Board Members Present:** T.J. Nedrow, Mark Kahley, Scott Kramer, Jim Broman, Wayne Wienholz, Rick Chaney and Dick Shelton

**WSP Staff Present:** Paul Perz and Ellen Tombleson

**Guests Present:** Bob Garrison and Ward Knable

### **OPENING:**

Chair T.J. Nedrow opened the meeting with introductions at approximately 9:05, and introduced Scott Kramer, who is the new Board Member representing the Insurance Industry. Scott advised that he looking forward to his position on the Board and provided a brief overview of his background.

T.J. advised that he had been in contact with Jennifer Gregerson, who has declined to reapply for another term on the Board. The Association of Washington Cities is meeting in June and will submit three names for consideration after their meeting.

### **APPROVAL OF AGENDA:**

**Motion:** It was moved by Jim Broman and seconded by Dean Shelton to approve the agenda as presented, with the addition of Member Recognition, under New Business.

**Motion passes. Unanimous.**

### **APPROVAL OF MINUTES:**

**Motion:** It was moved by Dean Shelton and seconded by Mark Kahley to approve the February 27, 2008 Regular Meeting minutes. **Motion passes.**

**Unanimous**

**Motion:** It was moved by Jim Broman and seconded by Mark Kahley to approve the April 23, 2008 Work Session notes. **Motion passes. Unanimous**

### **REPORTS**

Assistant State Fire Marshal Paul Perz provided an overview of the WSP's budget process, and advised that the Regional Training Proposal was revised to include the Joint Apprenticeship Training Council. Paul advised that the budget proposals have only been through the initial cut, and will continue to be monitored through the process.

Paul also provided an overview of the Governor's Management Accountability Program (GMAP) and advised that the State Fire Marshal's Office has two projects that will now be included in the GMAP Process. Chief Batiste will report on a regular basis on Wildland Interurban Interface issues (including education, standards and code adoption) and basic firefighter training for career and volunteer firefighters.

Paul advised that the GMAP presentation will be held June 25, 2008, at 8:00 a.m., and encouraged Board members to attend, as their schedules allow.

Mark Kahley provided an overview of the Forest Fire Protection and Prevention Workgroup, which was initiated in the 2007 legislative session, and directed the Department of Natural Resources to bring together a stakeholder group to study multiple wildland fire issues. The final meeting of the Workgroup is June 11, with the final report due to the legislature by August 1, 2008.

Paul advised that the State Fire Marshal's Office will continue to focus decentralized training programs which are designed to use local training facilities and utilize a combination of current contracted trainers and local trainers, with a goal of using as many local resources as possible. The Regional Training Programs are generally 12 weeks long.

In response to Dean Shelton's question regarding the capacity of the Fire Training Academy, Paul advised that the next few years may be a struggle, with no easy solution. Dean also raised the issue of contracting with HAMMER for the use of their facility.

During discussion on live fire training with mobile props, T.J. requested that staff conduct an audit to determine the number of regional training props still in service (FireBlast Trailers), what their level of service is and if they are truly mobile. Discussion was also held on establishing a defined level of standards for fire academies, and regional training centers. Paul advised that Frank Garza was in the process of identifying requirements for facilities and academies that would meet basic needs. Paul will make Frank available to provide an update at the July Work Session. T.J. also requested that a continuing report on the FTA Master Plan be provided to the Board on a regular basis.

**Committee Reports** ~ T.J. advised that it his vision that representatives of the State Fire Defense Committee, the Fire Prevention Workgroup and the Fire Training and Education Committee provide regular reports at work sessions and attend and provide reports at the Regular Business meetings on an as needed basis.

**State Fire Defense Committee** ~ The State Fire Defense Committee is currently looking a rate increase modifications (mainly due to fuel surcharge fees).

**Fire Training and Education Committee** ~ The Committee has a concern on the cost of the proposed statewide training website. The concern regards the start up cost (\$70,000) and biennial maintenance costs (\$400,000). There continues to be a frustration regarding DIS guidelines that don't allow for flexibility. During discussion, Mark Kahley advised that he feels that the Policy Board needs to determine the priority for this project. If the Board feels the priority is high enough, then they should recommend that it be included in the budget.

- ◆ **Motion:** In context of the FPPB's Strategic Plan (Goal 2), the State Fire Training and Education Master Plan, and the Fire Prevention Master Plan, Jim Broman

moved that staff explore the opportunity to acquire funding and move forward with the development of web-based training resource for the fire service .  
Seconded by Wayne Wienholz. Motion passes – Unanimous.

During discussion, Mark Kahley advised that there are a number of fire departments and districts that currently have access to incident web based systems that may be incorporated.

Motion passes. Unanimous.

Paul Perz advised that the Standards and Accreditation Program is currently operating on a 40 day turn around, and are looking at process improvements to further reduce this timeline. Paul will provide regular reports on meeting this goal.

**E-911 Committee** ~ T.J. Nedrow advised that there is no new information to report on from the E-911 Committee. He will continue to forward meeting minutes as they become available.

**SIEC** ~ Jim Broman provided a copy of the Vision and Mission of the SIEC, along with a membership list. He also advised that progress is being made, but the challenge is making investments at the state level that will encourage decision makers at the local level to make investments consistent with the statewide plan

## **DECISION ITEMS**

**MOTION:** Question #1: Does the Board wish to remove IFC certification as a pre-requisite for IFSAC NFPA 1031 Fire Inspector I certification?

Jim Broman moved and Dean Shelton seconded to approve the removal of IFC Fire Inspector Certification as a pre-requisite for IFSAC (NFPA 1031) Fire Inspector I. Motion passes. Unanimous

**MOTION:** Question # 2: Does the Board wish to adopt IFSAC NFPA 1031 Fire Inspector II certification?

Jim Broman moved and Rick Chaney seconded to adopt IFSAC NFPA 1031 Inspector II certification with a prerequisite of IFC Fire Inspector I. Motion passes. Unanimous.

In discussion on the Board's Strategic Plan, Wayne Wienholz advised that he appreciates the process that was utilized in developing the Board's Strategic Plan. Jim Broman pointed out that the Vision Statement (as distributed in the draft copy) needs to be updated to read:

*“The Fire Protection Policy Board serves as the guiding force to the public, fire service and legislature in the definition of statewide fire and life safety policy.”*

**MOTION:** Jim Broman moved and Mark Kahley seconded to approve the Fire Protection Policy Board's Strategic Plan, with the noted change relating to the vision statement. Motion passes. Unanimous.

## **DISCUSSION**

In discussion on adding a representative from the Washington State Emergency Management Association (WSEMA), Mark Kahley advised that he felt this would be a good interface between the fire service and emergency management agencies throughout the state and would provide better continuity between the fire service and emergency management agencies.

This topic will be added to the agenda for the July Work Session for further discussion. It was noted that there may be a lack of understanding from emergency management agencies regarding the mobilization plan during tabletop exercises and the flooding that occurred in Lewis County.

## **ELECTION OF OFFICERS**

T.J. Nedrow advised the Board that he desires to continue in the position of Board Chair and asked for nominations for the Vice-Chair position.

Following discussion, Jim Broman moved and Mark Kahley seconded to retain T.J. Nedrow as Chair and elect Dean Shelton as Vice-Chair for 2008-09. Motion passes. Unanimous.

Board Member Recognition – In discussion regarding recognizing outgoing board members for their service, T.J. advised that he would like to present plaques to outgoing board members, and requested that Ellen provide some samples/ideas for plaques.

## **OLD BUSINESS**

T.J. requested that new Board members send in their bios for use in the Annual Report.

Dean Shelton advised that he would not be in attendance at the July 22, 2008 Work Session. T.J. reminded the rest of the Board that they should he and/or Ellen an email to advise when they are not able to attend a meeting or work session.

Discussion was also held on the possibility of changing the October meeting date, due to schedule conflicts.

## **CORRESPONDENCE**

T.J. reviewed a letter dated May 6, 2008, from the Inland Empire Fire Chiefs' Association regarding regional funding, specifically related to the spending plan requirements for all three councils (Life Safety, Training and Fire Investigation). Following discussion, T.J. stressed that disbursement of the regional contract funding is under the purview of the Policy Board. T.J. will consider a response to the Inland Empire Fire Chief's Association after the July 22, 2008 Work Session.

## **REVIEW**

The Pending List and Schedule of Events were reviewed, and will be updated accordingly.

Meeting adjourned at approximately 11:45.

Approved:

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T.J. Nedrow, FPPB Chair (Date)

**Next Meeting:**

July 23, 2008 – Work Session  
General Administration Building  
Olympia, WA