

FIRE PROTECTION POLICY BOARD

Regular Meeting
May 27, 2009
GA Building – Olympia

Board Members Present: T.J. Nedrow, Wayne Wienholz, Scott Kramer and Dean Shelton

Participating via Conference Call: Mike Ciraulo

Board Members Absent: Rick Chaney, Gregory Dean and Joe Shramek

WSP Staff Present: Mike Matlick, Anjela Pimentel, Ellen Tombleson and Paul Snider

Guests Present: Bryan Pearson, Ward Knable

OPENING:

Chair Nedrow opened the meeting at approximately 9:10 with introductions.

APPROVAL OF AGENDA:

The agenda was approved with the addition of the State Fire Marshal's Report and discussion on the Fallen Fire Fighter Memorial Committee.

APPROVAL OF MINUTES:

Motion: Wayne Wienholz moved and Scott Kramer seconded to approve the minutes from the February 25, 2009 Work Session. Motion passes. Unanimous.

Motion: Dean Shelton moved and Wayne Wienholz seconded to approve the minutes from the April 25, 2009, Regular Meeting. Motion passes. Unanimous.

DECISION ITEMS:

Raw Test Scoring – Paul Snider reviewed the background information and concerns previously discussed relating to raw test scoring. He also provided information regarding the survey results from other IFSAC accredited entities. Of the 48 entities surveyed, 19 responded. In response to Mike Ciraulo's request, Paul Snider advised that the following entities use raw test scores:

Nova Scotia, Toronto Ontario, Texas Commission on Fire Protection, Alberta Emergency Services, Minnesota Fire Service Certification Board, Maryland Fire and Rescue, South Carolina, AFSSAC, Metro Fire Training S. Africa, North Carolina, Missouri, New Mexico, Delaware, and Virginia.

Note: After the Fire Protection Policy Board meeting, it was discovered that Mr. Ciraulo's question was answered incorrectly. The entities listed above are the entities who utilize 70% as a **pass score**. The following list of entities is being provided in response to Mr. Ciraulo's question regarding which entities **use raw scores**: Toronto Ontario, Texas Commission on Fire

Protection, Alberta, Maryland Fire and Rescue, South Carolina, Arizona, Missouri, New Mexico, Delaware and Virginia.

In Mike Matlick's review of the Decision Item questions and following discussion, Chair Nedrow advised that he had not received further comments or concerns from the volunteer organization and Ward Knable advised that he had not received further questions from the Training Officers, and that they seemed satisfied that the Board was not abandoning any form of validation. Mike Matlick advised that Mike Brown stated the Washington Fire Chiefs are in support of raw test scores, with a passing cut off of 80%.

During further discussion on what should be set as the passing score, Mike Matlick explained that the survey results cannot validate a correlation between test results and performance in the field.

In response to a question from Mike Ciraulo, Mike Matlick clarified that the 80% passing score would be applicable for all IFSAC levels.

Motion: Scott Kramer moved and Dean Shelton seconded to implement raw test scoring, with the pass cut off set at 80%. Motion passes. Unanimous.

Mike Matlick advised he would review this decision at the Washington Fire Chiefs conference on May 28, and that he would have staff prepare articles detailing this information for fire service association newsletters.

Approval of Revised Mobe Plan – Mike Matlick reviewed the Decision Item to approve the Mobe Plan as revised by the State Fire Defense Committee and provided background information on the revisions.

Motion: Scott Kramer moved and Mike Ciraulo seconded to adopt the Washington State Fire Services Mobilization Plan 2009 Edition. Motion passes. Unanimous.

DISCUSSION ITEMS:

Board Assignments – Tabled until July 22, 2009, Work Session.

Board Appointments – T.J. advised that this agenda item was focused on two items, the first being the Fallen Fire Fighters Memorial Committee. T.J. advised that he will send out an email to the fire services associations requesting two representatives to be appointed by the Policy Board to serve on the planning committee for the ceremony being held October 4. T.J. advised that since there have not yet been any names sent forward, this discussion will be deferred until the July Work Session, but that a planning meeting will be held on June 9th to begin the planning phase. Following discussion on arrangements, Paul Snider will follow up to ensure the Rotunda has been reserved and Ellen will ensure that the necessary paperwork is forwarded to request the Governor's attendance.

The second item this discussion centers on is the County's representative on the Policy Board. T.J. explained that he has received direction that this representative does not need to be nominated through the Association of Washington Counties. He has had discussion with Kim Tanaka from the Governor's Boards and Commissions staff, who agreed that an individual who works for a county, representing an organization could be appointed to the Board, which raised the possibility of having a representative from emergency management. Mr. Marty Best,

President of the Washington State Emergency Management Association, advised that he anticipates providing three names to the Governor's Office by mid-June.

Draft Meeting Protocol and Operational Guidelines – Following review and discussion on the draft meeting protocols and operational guidelines, it was suggested that they be posted on the webpage so that outside entities are aware of the process to have matters forwarded to the Policy Board. It was also agreed that they are living documents, which will have changes made as necessary. It was further suggested that they be included in the FPPB Member Handbook that is currently being developed.

Motion: Wayne Wienholz moved and Dean Shelton seconded to accept the Meeting Protocols and Operational Guidelines as presented, with the edits noted. Motion passes. Unanimous.

Review of Summary Information from Pro-Board – Paul Snider distributed and reviewed an email received from Mr. Fred Piechota, Accreditation Manager for the Pro-Board, which identified issues that he feels may warrant further discussion. Following discussion it was agreed that this issue will be addressed at the July 22 Work Session, where the Board can determine their interest in inviting Mr. Piechota to attend the August 26 Meeting. Paul Snider will advise Mr. Piechota of the August date.

NEW BUSINESS

Election of Officers-

Motion: Dean Shelton moved and Wayne Wienholz seconded to elect Mike Ciraulo as Vice- Chair. Motion passes. Unanimous. Following the election of Mike Ciraulo as Vice-Chair, T.J. thanked Dean for his contributions as Vice-Chair over the past year.

Motion: Dean Shelton moved and Scott Kramer seconded to retain T.J. Nedrow as Chair. Motion passes. Unanimous.

As a general update, T.J. advised that the bill to eliminate the Fire Protection Policy Board did not pass out of Committee. He stressed the importance of ensuring the viability of the Board by being proactive on fire service issues with the associations represented on the Board.

State Fire Marshal Mike Matlick reviewed the 2009-11 budget and advised that the regional contract funding, the NFIRS Grant funding, the DSFM-Regional Coordinator position and one Office Assistant were eliminated. On an agency level, 22 FTEs and \$27 million were eliminated from the WSP's budget. It is the agency's goal to take these eliminations from vacant positions, which are predominately clerical positions. Mike further advised that as revenue is not coming in as projected, and it is anticipated that the forecast in June may be worse, that there could be more budget cuts necessary in September. Mike pointed out that the budget may impact the implementation of some of the Board's Strategic Plan goals, especially as it relates to the Board's committees. The Committees will be asked by staff to conduct an analysis and provide a status of their deliverables at the July Work Session.

REVIEW

Pending List – The pending list was reviewed and will be updated to show which items have been completed.

Schedule of Events – Following review of the 2009 Schedule of Events, the August 31 Ribbon Cutting Ceremony for the new dormitories at the FTA will be added.

STATE FIRE MARSHAL REPORT:

Assistant State Fire Marshal Anjela Pimentel provided an update on the following Prevention Division Programs:

Fire Safe Cigarettes – This program begins August 1st and requires manufactures to register all cigarettes sold in the state of Washington. Notification has been received by the Office of Financial Management that the State Fire Marshal's Office can move ahead with charging fees for this program.

Novelty Lighters – The State Fire Marshal's Office will be developing a webpage detailing what is deemed a novelty lighter.

Fireworks – The State Fire Marshal's Office has developed an informational bulletin to clarify tent requirements to be used for the sale of fireworks. Another issue is a request to sell fireworks that are federally legal, but state illegal on trust land. This is currently being reviewed by the Attorney General's Office.

In discussion on the FTA Dormitory Ribbon Cutting Ceremony, scheduled for August 31, Mike advised that the pre-design work for the construction of the kitchen will be held until the 2011 session. A critical element will be to ensure stakeholder support.

GOOD OF THE ORDER:

Wayne Wienholz provided an overview of a program in Pierce County where fire prevention personnel were taking the opportunity to check smoke alarms and detectors in the homes of elderly citizens, while changing over their TV converter boxes.

T.J. advised that he while he was at the Washington Fire Chiefs Conference, he would present a plaque to Jim Broman from the Policy Board in recognition to his years of service on the Policy Board.

Meeting adjourned at 11:35

Next Meeting

Work Session

July 22, 2009 – 9:00

WSP Conference Room

General Administration Building

Olympia, WA 98504