



**FIRE PROTECTION BUREAU  
ACCREDITATION AND CERTIFICATION  
PO Box 42600  
Olympia WA 98504-2600  
(360) 596-3945 FAX: (360) 596-3936**



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.2 ADMINISTRATION**

**Evaluation Sheet: 5.2.1**

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.2.1 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will document public fire and life safety educational activities, given specific forms or formats, so that all activities are recorded and each component of the form is completed with the correct information.			
<b>PERFORMANCE OUTCOME:</b> Document fire and life safety educational activities so that all activities are recorded/computed on each form.					
<b>CONDITIONS:</b> Given specific forms or formats, educational activities, and information to gather and assemble.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Identify appropriate form/format for recording education activity information				
2.	Identify appropriate education activity information				
3.	Assemble appropriate education activity information into proper format				
4.	Accurately record the appropriate education activity information on forms				
5.	Properly complete and submit education activity form				
<b>RETEST APPROVED BY:</b>		<b>RETEST EVALUATOR:</b>			

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Evaluator (Print & Sign)**                      **Date**                      **Candidate**                      **Date**

\_\_\_\_\_  
**Re-Test Evaluator**                      **Date**                      **Re-Test Candidate**                      **Date**



## PUBLIC FIRE AND SAFETY EDUCATOR I

**5.2 ADMINISTRATION**

Evaluation Sheet: 5.2.2

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.2.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will prepare a written activity report, given specific forms or formats and information on activities, so that all components of the forms or formats are completed with the correct information.			
<b>PERFORMANCE OUTCOME:</b> Complete written activity report so that all components of the form or format reflect correct information specific to the activity.					
<b>CONDITIONS:</b> Given specific forms or formats and information about the activity.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Correctly identify type of educational activity and appropriate classification for activity				
2.	Select appropriate form/format for activity according to policies and procedures of the authority having jurisdiction				
3.	Complete all components of form or format with correct information based on activity				
4.	Complete/maintain records with correct information				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

_____	_____	_____	_____
<b>Evaluator (Print &amp; Sign)</b>	<b>Date</b>	<b>Candidate</b>	<b>Date</b>
_____	_____	_____	_____
<b>Re-Test Evaluator</b>	<b>Date</b>	<b>Re-Test Candidate</b>	<b>Date</b>



## PUBLIC FIRE AND SAFETY EDUCATOR I

**5.2 ADMINISTRATION**

Evaluation Sheet: 5.2.3

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.2.3 NFPA 1035, 2010 Edition	<b>TASK:</b> The candidate will maintain a work schedule, given a list of events, activity requests, pre- activity requirements, and time allotments, so that all activities are scheduled and completed without conflict.				
<b>PERFORMANCE OUTCOME:</b> Schedule and complete activity work schedule without conflict.					
<b>CONDITIONS:</b> Given list of events, activity request, pre-activity requirements, and time allotments.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Correctly identify program requests and pre-activity requirements				
2.	Select an appropriate work schedule format/outline				
3.	Correctly identify work schedule time allotment				
4.	Identify and set proper activity/schedule limitations				
5.	Complete an appropriate schedule of events				
<b>RETEST APPROVED BY:</b> _____		<b>RETEST EVALUATOR:</b> _____			

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Evaluator (Print & Sign)**
**Date**
**Candidate**
**Date**

\_\_\_\_\_  
**Re-Test Evaluator**
**Date**
**Re-Test Candidate**
**Date**



## PUBLIC FIRE AND SAFETY EDUCATOR I

**5.2 ADMINISTRATION**

Evaluation Sheet: 5.2.4

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.2.4 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will identify community resources, services, and organizations, given a current list of resources, organizations, and identified need(s), so that the public is referred to the applicable resource(s)			
<b>PERFORMANCE OUTCOME:</b> Identify community resources, services, and organizations so that the public is referred to the applicable resource(s).					
<b>CONDITIONS:</b> Given a list of resources, organizations, and identified need(s).					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Determine the need				
2.	Select an appropriate community resource, service, or organization				
3.	Correctly refer the public to the applicable resource				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ <b>Evaluator (Print &amp; Sign)</b>	_____ <b>Date</b>	_____ <b>Candidate</b>	_____ <b>Date</b>
_____ <b>Re-Test Evaluator</b>	_____ <b>Date</b>	_____ <b>Re-Test Candidate</b>	_____ <b>Date</b>



## PUBLIC FIRE AND SAFETY EDUCATOR I

### 5.3 PLANNING & DEVELOPMENT

Evaluation Sheet: 5.3.1

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.3.1 NFPA 1035, 2010 Edition	<b>TASK:</b> The candidate will identify partners for addressing fire and life safety issues, given current fire and life safety issues, community resources, services, and organizations, so that information and resources are shared.				
<b>PERFORMANCE OUTCOME:</b> Identify partners for addressing fire and life safety issues so that information and resources are shared.					
<b>CONDITIONS:</b> Given fire and life safety issues and community agencies, organizations, and associations.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Identify appropriate community and organizations available				
2.	Identify appropriate background information for issues needed				
3.	Correctly determine opportunities for shared efforts				
4.	Identify necessary partners to address issues and share information				
5.	Identify appropriate partners to share resources				
<b>RETEST APPROVED BY:</b> _____		<b>RETEST EVALUATOR:</b> _____			

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Evaluator (Print &amp; Sign)</b>	<b>Date</b>	<b>Candidate</b>	<b>Date</b>
<b>Re-Test Evaluator</b>	<b>Date</b>	<b>Re-Test Candidate</b>	<b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

### 5.4 EDUCATION

Evaluation Sheet: 5.4.1; 5.1.2

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.1; 5.1.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will select instructional materials, given a subject, learning objectives, the intended audience, and related resources, so that the materials are specific to the audience and activity objectives			
<b>PERFORMANCE OUTCOME:</b> Select instructional materials so that the materials are specific to the audience and activity objectives. The candidate will communicate orally and in writing, manage time, and multitask.					
<b>CONDITIONS:</b> Given a subject, learning objectives, the intended audience, and related resources.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Select instructional materials including props and equipment appropriate to the activity objectives (i.e., proper size for classroom)				
2.	Select instructional materials that include proper amounts of information to meet the learning objectives				
3.	Select materials that appropriately explain the actions learners are to take				
4.	Select materials that are appropriate to the audience's learning level and free of bias				
5.	Select instructional materials that are of the appropriate length or duration for the lesson taught or the audience				
6.	Explain why the material was selected, including attention span, audience learning level, material appeal, and/or visual aids (5.1.2)				
<b>RETEST APPROVED BY:</b> _____			<b>RETEST EVALUATOR:</b> _____		

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

_____	_____	_____	_____
<b>Evaluator (Print &amp; Sign)</b>	<b>Date</b>	<b>Candidate</b>	<b>Date</b>
_____	_____	_____	_____
<b>Re-Test Evaluator</b>	<b>Date</b>	<b>Re-Test Candidate</b>	<b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.4 EDUCATION**  
Select Instructional Materials

Evaluation Sheet: 5.4.2

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will practice safety during fire and life safety education activities, given a lesson plan and a list of equipment, so that fire and life safety activities are conducted without injury to educator or participants.			
<b>PERFORMANCE OUTCOME:</b> Select instructional materials so that the materials are appropriate to the audience and activity objectives and activities are conducted without injury to educator or students.					
<b>CONDITIONS:</b> Given a lesson plan (ex: stop drop and roll, fire extinguishers), a list of equipment, activity objective, intended audience, and related resources, so that the materials are appropriate to the audience and activity objectives and activities are conducted safely and without injury to educator or students.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Ensure classroom and equipment are set up with safety hazards identified, eliminated, and exits clear				
2.	Verify classroom is not overcrowded				
3.	Establish appropriate safety zone around equipment/props				
4.	Explain proper safety requirements (i.e., stay upwind, tie long hair back, explain lifting techniques always back away, etc.)				
5.	Ensure appropriate number of personnel to provide adequate supervision				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ <b>Evaluator (Print &amp; Sign)</b>	_____ <b>Date</b>	_____ <b>Candidate</b>	_____ <b>Date</b>
_____ <b>Re-Test Evaluator</b>	_____ <b>Date</b>	_____ <b>Re-Test Candidate</b>	_____ <b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

### 5.4 EDUCATION

Select Instructional Materials

Evaluation Sheet: 5.4.3; 5.1.2

Skill Sheet: A

Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Last 4 digits of SS#: \_\_\_\_\_

<b>STANDARD:</b> 5.4.3; 5.1.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will present a lesson, given a lesson plan with multiple presentation methods, evaluation instruments, time allotment, setting, and identified audience, so that the lesson plan is followed and the objectives are met.			
<b>PERFORMANCE OUTCOME:</b> The candidate will present a lesson, given lesson plan (ex: stop, drop and roll, educational fire station tour, residential smoke alarm, escape planning) utilizing multiple presentation methods. The candidate will use appropriate evaluation instruments, stay within proper time allotments, use the proper setting and identified audience, so that the lesson plan is followed and the objectives are met. The candidate will communicate orally and in writing, manage time, and multitask.					
<b>CONDITIONS:</b> Given lesson plan with multiple presentation methods, evaluation instruments, time allotment, proper setting, and identified audience.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Create a proper opening (5.2.1)				
2.	Properly organize presentation (evidence of planning, i.e., in accordance with written lesson plan)				
3.	Motivate audience and create an interest to learn (related to objectives)				
4.	Question the audience about the subject to ascertain knowledge of subject matter				
5.	Clearly state the objectives (read, state, or paraphrase) in behavior terms (5.4.3 & 5.1.2)				
6.	Manage time and multitask appropriately during lesson (5.4.3 & 5.1.2)				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

Evaluator/Candidate Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Evaluator (Print & Sign)**                      **Date**                      **Candidate**                      **Date**

\_\_\_\_\_  
**Re-Test Evaluator**                      **Date**                      **Re-Test Candidate**                      **Date**



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

### 5.4 EDUCATION

Select Instructional Materials

Evaluation Sheet: 5.4.3; 5.1.2

Skill Sheet: B

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.3; 5.1.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will present a lesson, given a lesson plan with multiple presentation methods, evaluation instruments, time allotment, setting, and identified audience, so that the lesson plan is followed and the objectives are met.			
<b>PERFORMANCE OUTCOME:</b> Present a lesson so that the lesson plan is followed and the objectives are met. The candidate will communicate orally and in writing, manage time, and multitask.					
<b>CONDITIONS:</b> Given a lesson plan, evaluation instruments, time allotment, setting, and identified audience.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Dress appropriately for audience and topic (for class type/location)				
2.	Maintain eye contact (50% of time)				
3.	Ensure voice tone, pitch, modulation is appropriate and at the correct level (5.4.3 & 5.1.2)				
4.	Use proper language (i.e., free from grammatical errors or jargon) (5.4.3 & 5.1.2)				
5.	Use proper gestures (absence of distracting mannerisms)				
6.	Develop rapport with students (through interaction and establishing positive environment)				
<b>RETEST APPROVED BY:</b> _____			<b>RETEST EVALUATOR:</b> _____		

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

_____	_____	_____	_____
<b>Evaluator (Print &amp; Sign)</b>	<b>Date</b>	<b>Candidate</b>	<b>Date</b>
_____	_____	_____	_____
<b>Re-Test Evaluator</b>	<b>Date</b>	<b>Re-Test Candidate</b>	<b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.4 EDUCATION**  
Select Instructional Materials

**Evaluation Sheet: 5.4.3; 5.1.2**  
**Skill Sheet: C**

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.3; 5.1.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will present a lesson, given a lesson plan with multiple presentation methods, evaluation instruments, time allotment, setting, and identified audience, so that the lesson plan is followed and the objectives are met.			
<b>PERFORMANCE OUTCOME:</b> Present lesson plans using multiple presentation methods so that the lesson plan is followed, objectives are met, and the chosen presentation method is appropriate and effective. The candidate will communicate orally and in writing, manage time, and multitask.					
<b>CONDITIONS:</b> Given lesson plan, time allotment, and an identified audience.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Present lesson "step by step" according to lesson plan				
2.	Ensure audience can see and hear presentation and demonstrations				
3.	Involve audience through appropriate questions, activities, etc.				
4.	Appropriately match the instructional method to educational objectives				
5.	Properly control distractions to subject matter (did not get side-tracked by students)				
6.	Appropriately use multiple instructional methods (i.e., lecture, discussion, illustration, demonstration, team teaching) (5.4.3 & 5.1.2)				
7.	Properly use audio visual equipment				
8.	Ensure presentation is appropriate for audience and topic				
9.	Presented lesson within allotted time frame (5.4.3 & 5.1.2)				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:**

---



---



---

_____ <b>Evaluator (Print &amp; Sign)</b>	_____ <b>Date</b>	_____ <b>Candidate</b>	_____ <b>Date</b>
_____ <b>Re-Test Evaluator</b>	_____ <b>Date</b>	_____ <b>Re-Test Candidate</b>	_____ <b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.4 EDUCATION**  
Lesson Plan/Application of Learning

**Evaluation Sheet: 5.4.3; 5.1.2**  
**Skill Sheet: D**

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.3; 5.1.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will present a lesson, given a lesson plan with multiple presentation methods, evaluation instruments, time allotment, setting, and identified audience, so that the lesson plan is followed and the objectives are met.			
<b>PERFORMANCE OUTCOME:</b> Use multiple presentation methods when presenting prepared lesson plans so that the presentation methods are appropriate to the lesson given. The candidate will communicate orally and in writing, manage time, and multitask.					
<b>CONDITIONS:</b> Given a prepared lesson plan, objectives, time allotments, setting, and a specified audience so that the chosen presentation methods are used.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Check for understanding (monitor for proper technique)				
2.	Allow proper amount of time for guided practice (5.4.3 ; 5.1.2)				
3.	Supervise (coach) individuals in the correct technique				
4.	Monitor all members for proper technique and safety items and appropriately correct behavior as necessary				
5.	Encourage individuals with positive reinforcement/feedback on performance (5.4.3 ; 5.1.2)				
6.	Establish an appropriate summary/closure to emphasize and review key procedures, sequences, and concepts for closure				
7.	Properly diagnose audience readiness for evaluation step (if applicable)				
<b>RETEST APPROVED BY:</b> _____			<b>RETEST EVALUATOR:</b> _____		

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ <b>Evaluator (Print &amp; Sign)</b>	_____ <b>Date</b>	_____ <b>Candidate</b>	_____ <b>Date</b>
_____ <b>Re-Test Evaluator</b>	_____ <b>Date</b>	_____ <b>Re-Test Candidate</b>	_____ <b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

### 5.4 EDUCATION

Evaluation Sheet: 5.4.4; 5.1.2

Lesson Plan/Application of Learning

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.4: 5.1.2 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will adapt a lesson plan, given the lesson content and information on the audience, so that the material presented meets the needs of the audience.			
<b>PERFORMANCE OUTCOME:</b> Adapt a lesson plan so that the material presented meets the needs of the audience in a given location. The candidate will communicate orally and in writing, manage time, and multitask.					
<b>CONDITIONS:</b> Given the lesson content and information on the audience, including the type of audience and location of instruction.					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Ensure adapted instructional materials, including props and equipment, are appropriate to the learning level and needs of the given audience				
2.	Ensure adapted instructional materials include the proper amount of information to meet the learning objectives for the given audience (5.4.4 ; 5.1.2)				
3.	Ensure the adapted lesson appropriately explains the actions learners are to take (5.4.4 ; 5.1.2)				
4.	Adapted materials are free of bias				
5.	Adapted instructional materials are the appropriate length or duration for the lesson taught to the given audience				
6.	Explain why the adapted material will meet the needs of the audience, including attention span, audience learning level, material appeal, and/or visual aids (5.4.4 ; 5.1.2)				
7.	Adapted instructional materials, including props and equipment, are appropriate to the audience location (i.e., proper size for classroom)				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:** \_\_\_\_\_

_____	_____	_____	_____
<b>Evaluator (Print &amp; Sign)</b>	<b>Date</b>	<b>Candidate</b>	<b>Date</b>
_____	_____	_____	_____
<b>Re-Test Evaluator</b>	<b>Date</b>	<b>Re-Test Candidate</b>	<b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.4 EDUCATION**  
Notify the Public

Evaluation Sheet: 5.4.5

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.5 NFPA 1035, 2010 Edition		<b>TASK:</b> The candidate will notify the public, given a scheduled event, so that the location, date, time, topic, and sponsoring agency are conveyed.			
<b>PERFORMANCE OUTCOME:</b> The candidate will notify the public so that the location, date, time, topic, and sponsoring agency are included.					
<b>CONDITIONS:</b> Given a scheduled event.					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Select adequate/appropriate publicity method				
2.	Properly identify local media resources				
3.	Correctly follow department policies for information dissemination				
4.	Create appropriate notification material—location, date, time, topic, and sponsoring agency included				
5.	Correctly identify distribution methods and properly distribute information				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ <b>Evaluator (Print &amp; Sign)</b>	_____ <b>Date</b>	_____ <b>Candidate</b>	_____ <b>Date</b>
_____ <b>Re-Test Evaluator</b>	_____ <b>Date</b>	_____ <b>Re-Test Candidate</b>	_____ <b>Date</b>



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

### 5.4 EDUCATION

Evaluation Sheet: 5.4.6

Distribute Educational Information

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.4.6 NFPA 1035, 2010 Edition	<b>TASK:</b> Disseminate educational information, given information and/or materials, a specified audience, and time frame, so that the information reaches the audience within the specified time.				
<b>PERFORMANCE OUTCOME:</b> Distribute educational information so that the information reaches the audience within the specified time.					
<b>CONDITIONS:</b> Given material, a specified audience, and time frame.					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Correctly identify department legal requirements and policies for distribution and posting of material				
2.	Properly identify distribution methods				
3.	Identify proper venues				
4.	Create an adequate timeline for processing information				
5.	Distribute educational material in a timely manner				
<b>RETEST APPROVED BY:</b>		<b>RETEST EVALUATOR:</b>			

**Evaluator/Candidate Comments:** \_\_\_\_\_

Evaluator (Print & Sign)	Date	Candidate	Date
Re-Test Evaluator	Date	Re-Test Candidate	Date



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.5 EDUCATION**  
Evaluation

**Evaluation Sheet: 5.5.1; 5.5.2**  
**Skill Sheet: A**

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.5.1; 5.5.2 NFPA 1035, 2010 Edition		<b>TASK:</b> Administer an evaluation instrument, given the appropriate evaluation instrument and testing policies and procedures, so that lesson outcomes are measured.			
<b>PERFORMANCE OUTCOME:</b> Administer and score a knowledge evaluation instrument so that the lesson outcomes are known.					
<b>CONDITIONS:</b> Given the appropriate knowledge (written test) evaluation instrument, scoring procedures, grading scale, and testing policies and procedures.					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Conduct a written exam				
2.	Allow sufficient time to administer the written test				
3.	Ensure the classroom facility is appropriate for testing purposes				
4.	Properly grade exams and calculate correct percentages				
5.	Correctly calculate the average score (mean) for the given exam				
6.	Develop an objective interpretation of the test results based on test scores and question item analysis				
7.	Determine if lesson objectives were met				
<b>RETEST APPROVED BY:</b>			<b>RETEST EVALUATOR:</b>		

**Evaluator/Candidate Comments:** \_\_\_\_\_

_____	_____	_____	_____
<b>Evaluator (Print &amp; Sign)</b>	<b>Date</b>	<b>Candidate</b>	<b>Date</b>
_____	_____	_____	_____
<b>Re-Test Evaluator</b>	<b>Date</b>	<b>Re-Test Candidate</b>	<b>Date</b>



**FIRE PROTECTION BUREAU  
ACCREDITATION AND CERTIFICATION**  
PO Box 42600  
Olympia WA 98504-2600  
(360) 596-3945 FAX: (360) 596-3936



## PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

**5.5 EDUCATION**  
Evaluation

Evaluation Sheet: 5.5.1; 5.5.2  
Skill Sheet: B

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **Last 4 digits of SS#:** \_\_\_\_\_

<b>STANDARD:</b> 5.5.1; 5.5.2 NFPA 1035, 2010 Edition		<b>TASK:</b> Score an evaluation instrument, given the scoring procedures and grading scale, so that lesson outcomes are known.			
<b>PERFORMANCE OUTCOME:</b> Administer and score a practical evaluation instrument so that the lesson outcomes are known.					
<b>CONDITIONS:</b> Given the appropriate (skills test) evaluation instrument, scoring procedures, grading scale, and testing policies and procedures.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Conduct an appropriate skills based evaluation using lesson plan, policies, and procedures				
2.	Allow enough time and sufficient space to administer skills test				
3.	Refrain from coaching or providing feedback during testing process				
4.	Determine Pass/Fail status of students				
5.	Develop an objective interpretation of the test results based on test scores and question item analysis				
6.	Determine if lesson objectives were met				
<b>RETEST APPROVED BY:</b> _____			<b>RETEST EVALUATOR:</b> _____		

**Evaluator/Candidate Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ <b>Evaluator (Print &amp; Sign)</b>	_____ <b>Date</b>	_____ <b>Candidate</b>	_____ <b>Date</b>
_____ <b>Re-Test Evaluator</b>	_____ <b>Date</b>	_____ <b>Re-Test Candidate</b>	_____ <b>Date</b>