



AMERICAN SOCIETY OF CRIME LABORATORY DIRECTORS LABORATORY ACCREDITATION BOARD

November 26, 2014

Lt. Robert Sharpe
Washington State Patrol
Breath Test Program
811 E. Roanoke
Seattle, WA 98102-3912

Dear Commander Sharpe:

On November 14, 2014, the ASCLD/LAB Board of Directors considered the application for renewal of ASCLD/LAB-*International* accreditation from the Washington State Patrol - Breath Test Program. Based upon the documentation provided in the Final Assessment Report and in accordance with the recommendation of Lead Assessor C. Glen Johnson, the Board is satisfied that the laboratory meets or exceeds the requirements for renewal of accreditation as set forth in *ISO/IEC 17025:2005* and the applicable ASCLD/LAB-*International* Supplemental Requirements. As you know, the assessment and accreditation process also considered conformance with your own documented management system.

It is my pleasure to advise you that the ASCLD/LAB-*International* accreditation of the Washington State Patrol - Breath Test Program, was renewed on November 14, 2014, in the Field of Forensic Science Calibration. The specific scope of accreditation is declared on a separate *Scope of Accreditation* document provided as an attachment. The effective date of renewed accreditation for the laboratory is November 14, 2014, and is for a period of four (4) years, ending on November 13, 2018. An original (full-size) accreditation certificate and original *Scope of Accreditation* document will be shipped to your attention via United States Postal Service.

Accreditation is granted only after a thorough evaluation of a laboratory's management system and technical procedures and practices. Accreditation is the result of an extensive commitment of resources and much preparation by the management and personnel of the entire program. I commend the efforts of all laboratory employees involved in this achievement.

Accredited laboratories are expected to maintain the high standards which were required to achieve accreditation. In addition to maintaining conformance with accreditation standards, please read and ensure ongoing compliance with the enclosed obligations of ASCLD/LAB accredited laboratories.

The Washington State Patrol - Breath Test Program will be expected to participate in external proficiency testing and, where an approved test provider is available, agree for test results to be reviewed by the appropriate Proficiency Review Committee (PRC), as outlined in the *ASCLD/LAB Proficiency Testing and Review Program* document available on our website. The laboratory will be expected to conduct an annual internal audit and submit a Performance Declaration to ASCLD/LAB in accordance with program requirements.

The frequency of surveillance visits for the current accreditation cycle will be determined by ASCLD/LAB based on the performance of the laboratory during the previous accreditation cycle and the full reassessment. The frequency of Performance Declaration submission will be determined in conjunction with the determination of surveillance visit frequency. Surveillance visits and activities will be coordinated with you at the appropriate time.

The laboratory will be invoiced for annual accreditation fees near the end of each calendar year. The fee is based on the number of proficiency tested personnel in the program. The invoice will be calculated in accordance with the budget approved at the annual ASCLD/LAB Delegate Assembly meeting. The surveillance visit will be invoiced when it occurs during the cycle of accreditation.

As the director of an accredited laboratory you are a voting member of the ASCLD/LAB Delegate Assembly. You are invited and encouraged to participate in the accreditation process and to exercise your vote on issues which are presented to the Delegate Assembly. Should you desire to appoint an alternate delegate, please notify ASCLD/LAB in writing.

On behalf of the Board, I extend my sincere congratulations to you and to all personnel of the laboratory. If you have any questions or if we might assist you in any way please feel free to get in touch with us.

My best wishes to you and your staff.

Sincerely,

A handwritten signature in cursive script, appearing to read "Renee Romero", with a long horizontal flourish extending to the right.

Renee Romero
Chair, ASCLD/LAB Board

cc: Larry Hebert, Bureau Director
Erik Neilson, Standards and Accountability Manager
John Neuner, ASCLD/LAB Executive Director
Pamela L. Bordner, ASCLD/LAB Senior Accreditation Program Manager
Laurel J. Farrell, ASCLD/LAB Accreditation Program Manager-Calibration
C. Glen Johnson, ASCLD/LAB Lead Assessor